Remote Network Drive Access

- 1. Open Explorer
- 2. Right Click on "This PC". Left-click on "Map Network Drive..."

▶ ▶ ▼ This PC File Computer ▼	View			-	٥	× ^ ?
Properties Open Rename Location	Access Map network Add a network media • drive • location Network	Open Settings & Manage System				
← → ∽ ∱ Þ 1	This PC		v D	Search This PC		Q
Quick access GneDrive	 Folders (7) Devices and drives (2) Network locations (11) 					
7 🍮 This PC	Expand					
> 🇳 Network	👎 Manage					
	Map network drive					
	Disconnect network drive					
	Open in new window					
	Pin to Quick access					
	Add a network location					
	Delete					
	Rename					
	Properties					

3. Uncheck the "Reconnect and Sign-in" box.

			×
+	😪 Map No	etwork Drive	
	What ne	etwork folder would you like to map?	
1	Specify the	e drive letter for the connection and the folder that you want to connect to:	
	Drive:	W: ~	
	Folder:	Srowse	
		Example: \\server\share	
		Reconnect at sign-in	
		Connect using different credentials	
		Connect to a Web site that you can use to store your documents and pictures.	
		Finish Cance	I

4. Click the "Connect to a Web site that you can use to store your documents and pictures." link.

	•		×
÷	샋 Map Ne	etwork Drive	
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	Drive:	W: ~	
	Folder:	Browse	
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		Connect using different credentials	
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		Finish Cance	I

5. Click the Next button on the "Welcome to the Add Network Location Wizard" pop-up.

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÷	Add Network Location
	Welcome to the Add Network Location Wizard
	This wizard helps you sign up for a service that offers online storage space. You can use this space to store, organize, and share your documents and pictures using only a web browser and Internet connection.
	You can also use this wizard to create a shortcut to a website, an FTP site, or other network location.
	Next
	Next

6. Click the "Choose a customer network location" item and click Next.

د ج	Add Network Location	×
	Where do you want to create this network location?	
	Choose a custom network location Specify the address of a website, network location, or FTP site.	
	Next Cance	I

7. Enter https://winftp.catawba.edu:5789 in the Internet or network address: box and click Next.

		×
←	Add Network Location	
	Specify the location of your website	
	Type the address of the website, FTP site, or network location that this shortcut will open.	
	Internet or network address:	
	https://winftp.catawba.edu:5789 Browse	
	<u>View examples</u>	
	Next Cance	

8. When prompted for your credentials, enter CC\<username> in the username field. Be sure to enter the "CC\" before your username or it will fail. Once the credentials are entered, click OK.

Windows Security	×			
Connect to winftp.catav	wba.edu			
Connecting to winftp.catawba.	edu			
cc\jdoe				
•••••				
Remember my credentials				
ОК	Cancel			

9. You can enter a custom name for the drive mapping or take the default. Click Next.

		\times
←	Add Network Location	
	What do you want to name this location?	
	Create a name for this shortcut that will help you easily identify this network location:	
	https://winftp.catawba.edu:5789.	
	Type a name for this network location:	1
	winftp.catawba.edu	
	Next Cance	1

10. Click Finished.

:			×
+	Add Network Location		
	Completing the Add Network Location Wizard You have successfully created this network location:		
	A shortcut for this location will appear in Computer.		
[☑ Open this network location when I click Finish.		
		Finish Cance	el
		Finish Cance	əl

11. Once finished, you should be returned to Explorer. You will see the new drive mapping on the left hand side.



12. When the "winftp.catawba.edu" folder is selected, on the right-hand side of the pane, you will see the folders that you have access to. HOME is your H drive. DEPT is your I drive, TDRIVE is the TDRIVE and CDROM is a volume we use for software deployment. When you click Home, you will then see a folder that has your username. This is your actual H drive folder. Similarly, when you click the DEPT folder, you will see the departmental folders you have access to.

Date modified	Туре	Size
10/10/2018 3:04 PM	File folder	
10/10/2018 3:19 PM	File folder	
10/10/2018 3:02 PM	File folder	
10/10/2018 3:10 PM	File folder	
	Date modified 10/10/2018 3:04 PM 10/10/2018 3:19 PM 10/10/2018 3:02 PM 10/10/2018 3:10 PM	Date modifiedType10/10/2018 3:04 PMFile folder10/10/2018 3:19 PMFile folder10/10/2018 3:02 PMFile folder10/10/2018 3:10 PMFile folder

One thing to remember, this will only work from off-campus. This will not work while oncampus, since while on-campus the actual drive mappings are present.