

Catawba College  
Faculty Senate Minutes  
February 15, 2007

Senators Present: Barnes, Freeze, Hayes, Homan, Horner, Hunt, Osterhus, Roberts, Silverburg, Zerger, and Zink.

The Catawba College Faculty Senate met on Thursday, February 15, 2007, in the Rendleman Conference Room. Dr. Freeze called the meeting to order and presided.

**Old Business**

The first order of business was to consider a procedure for awarding the Swink Prize. Dr. Freeze distributed a proposal that he had developed. After discussion about some of the particulars of the proposal, Dr. Silverburg suggested the following:

One person will nominate a member of the faculty for the Swink prize. The nominator can come from any department. The nomination should be made by writing a substantial letter citing reasons for the nomination and this letter should be sent to the Chair of the Faculty Senate. The Chair of the Faculty Senate then notifies the Department chair of the person who has been nominated and asks the chair for a response (this can be positive or negative). If the Department chair responds negatively then the process ends here. If the Department chair responds positively then the nominee is approached to see if they agree to be nominated and to supply the required documentation for the nomination. If the nominee chooses to go forward then they are required to supply documentation supporting their candidacy. If the nominee chooses not to go forward then the process ends here.

There were still some questions about the procedure that needed to be discussed.

The next item that the senate considered was the review of the Tenure and Promotion process. Dr. Freeze distributed a list of questions for the senators to consider. After some discussion there were some additional questions that the senate felt they should consider.

1. Should the administration be involved in the process? If so, how and how much?
2. Should there be two separate committees?
3. Should the recommendation letter that goes to the candidate come from the President of the college?
4. How should the process be laid out in the faculty handbook?

Dr. Freeze asked the senators to consider all of these questions and any others they have.

**New Business**

There was no new business.

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With no time remaining the meeting was adjourned at 11:50.

The next meeting of the Faculty Senate is scheduled for Thursday March 1, 2007 at 11:00 am in the Rendleman Conference Room.

Respectfully submitted,

Jason W. Hunt, Ph.D.  
Faculty Senate Secretary