

AGENDA

1. Welcome
2. Approval of the minutes for November 15, 2012.
3. Class Attendance Policy discrepancy – update
4. Faculty accomplishment announcements during Faculty meetings – Do we want to make a recommendation on this?
5. Timeline and procedures for the Swink Award (2010 announcement attached)
6. Timeline and procedures for the Trustee Award (2010 announcement attached)
7. Items (3) on email from David Schroeder (attached)
8. Faculty Handbook Committee update
9. Adjourn
10. Next regularly scheduled meeting: **February 7, 2013.**

1. WELCOME

2. APPROVAL OF MINUTES – APPROVED

3. CLASS ATTENDANCE POLICY

Lyn Bolter met with athletics and student affairs about our class attendance policy (or guidelines). There's a wide-range of views about what is "fair" to student-athletes. The question is what exactly is under the faculty's purview in terms of attendance.

Q: Could you summarize athletics' stance on the issue?

A: The coaches want a clear statement about how attendance policies work.

In fact, it's not only athletics but also theater and music, for example, that often have students missing class for reasons out of the students' control. We need a clear policy.

As of now, we're waiting for a memo from athletics about what a "fair" policy may be for students.

Athletics also brought up the idea of "excused" versus "unexcused" absences.

As soon as the faculty senate president has a draft she'll bring it to the Senate.

4. FACULTY ACCOMPLISHMENTS IN FACULTY MEETINGS

Lyn will discuss not doing the announcements with the faculty. Or, potentially moving the announcements to the end. Or, possibly sending announcements out via email similar to the president messages.

SIDEBAR: Agenda for full faculty meeting could be distributed electronically and displayed on screen (as opposed to printing out the notes at a cost to the college). This may be an issue for a later discussion.

5. SWINK AWARD

Call for Nominations: Friday, January 25
Nomination Deadline: Wednesday, February 6
Department Chair Letter: Monday, February 18
Candidates Materials: Thursday, February 28

Correction to the Announcement: If a candidate is nominated by their department chair, then they'll need to solicit a second letter of support. Should we consider deans in this line, too? If a dean is nominated, then who does the second letter come from?

The adjustment should be adding "department chair or dean."

Original language: "If a department chair is nominated or a faculty member is nominated by a department chair, then the Senate chair will seek a second letter of support from a faculty member from the nominee's department in consultation with the faculty member who made the initial nomination."

Suggested language: "If a department chair or dean is nominated or a faculty member is nominated by a department chair or dean, then the Senate chair will seek a second letter of support from a faculty member from the nominee's department in consultation with the faculty member who made the initial nomination."

6. TRUSTEE AWARD

Deadline: Thursday, February 28

ADJOURNMENT