

Catawba College  
STAFF COUNCIL  
September 27, 2010  
11:00 a.m. Whitener Room

Council members in attendance: Ray Porter, Jay Laurens, Bridgette Gibbs, Ginger Hamric, Shane Flowe, Penny Rice, Rashad Smith, Kim Smith, Ann Dunn, Tonia Black-Gold, Rodney Rymer, Eric Nianouris and Amy Williams.

Amy Williams called the meeting to order and asked everyone to review minutes of the last meeting. Amy asked for a motion to approve minutes, Ann Dunn made a motion and Tonia Black-Gold seconded the motion for approval. The August minutes were approved as submitted.

The group discussed the upcoming service project, the first Rowan Helping Ministries donation drive of the year, October 11-22. Boxes will be placed at the Field House, Gym lobby, Library, Ketner Hall, Student Affairs Office, and the first and second floors of Hedrick Administration Building. An e-mail will be sent to the "allcatawba" distribution list to alert everyone to the start of the donation drive, the items requested, and collection box locations. A second reminder e-mail will go out shortly before the drive ends on October 22. Ray Porter recommended sending out a document to Staff Council that is just the list of the items requested by RHM. This list would be in a form designed to be printed out and posted with each donation box so passersby could easily see it. The list will be sent out prior to the start of the drive on October 11; Staff Council members who have a box in their area will print and post it.

Rashad Smith asked about the potential for spouses of Catawba faculty and staff to be issued college IDs. The group discussed the possibility. Each ID the college issues costs about \$20, so it may not be budget-wise to provide these for all spouses. Having a college ID would enable the spouse of the employee to take advantage of the discounts offered by area businesses, particularly when the spouse is doing the purchasing without the college employee present. Further investigation into the costs and other factors involved will need to occur to see if this is doable, perhaps on an upon-request-only basis.

Staff Council representatives were encouraged to submit their recommendations for cost-cutting measures and revenue-increasing ideas, as all faculty and staff were requested to do by the President's Budget Advisory Committee. Ideas can be sent to the two staff representatives on the Budget Advisory Committee, Sharon Newsome and Dennis Davidson, or via the special e-mail address set up by the IT department, provided in a recent e-mail to all staff. Recommendations submitted via the dedicated e-mail address will be sent in daily digest form to all members of the Budget Advisory Committee.

The group was reminded about the next Staff Development Program coming up on October 3<sup>rd</sup> during free lunch. Dr. Karl Hales, faculty emeritus, will provide a program at 12:15 p.m. on Communication which was one of the main areas of interest indicated in the staff survey at the all-staff meeting in August. Future programs scheduled to date include former long-time public relations director, David Setzer, on November 3<sup>rd</sup>, who will follow his presentation with a tour of the older campus buildings, describing what was where and when over the years. Dr. Nan Zimmerman, our college counselor, will provide a Wellness program on December 1<sup>st</sup> on tips for dealing with holiday stress.

The next Staff Council meeting will be on Tuesday, October 26<sup>th</sup> at 11:00 a.m. in the Whitener Room.

There being no further business, the meeting was adjourned at 11:40 a.m.

Respectfully submitted,  
Amy Williams, acting secretary