Opportunities for You -- April 2015

*Downtown Salisbury Inc. Salisbury, NC
Internship
Looking for a way to connect with the Salisbury community, have fun and gain valuable real-world knowledge in your field of study? Downtown Salisbury, Inc. is now accepting interns for Summer 2015, selected candidates may begin as early as April if interested. Preferred majors Business and/or Communications. Regular office hours are 8:00 am – 5:00 pm, some weekends and evenings if during an event. Minimum of 20 hours a week preferred during the summer months, more if interested.
Interested applicants should apply by emailing their resume and cover letter to Mollie Ruf, Promotions Director for Downtown Salisbury Inc. mollie@visitsalisburync.com.

Duties in the following areas:

- Social Media
  - Create content
  - Assist with managing accounts
  - Explore new ideas and help implement
  - Help create a student driven downtown Facebook page
- Event Planning
  - Coordinate with vendors, event committees, and other downtown stakeholders
  - Assist in planning College Night Out (August 27th)
  - Set up and breakdown of various events
  - Research event ideas
  - Help cultivate our Open Streets movement among the college students
  - Experience planning with a budget
  - Experience working Will Call during ticketed events
- Business Recruitment/Economic Development
  - Update Property Listings
  - Assist in developing templates and RFP's for available buildings
  - Conduct retail search and data base searches for downtown
  - Assist organization with Economic Development endeavors for downtown properties
  - Assist in Developing proforma applications
  - Assist local merchants with business planning
  - Assist new businesses in evaluating the downtown market

Requirements: Base knowledge of the Microsoft Office Suite (particularly Word, Excel and PowerPoint), team player with a self-starter attitude, ability to effectively communicate well with all downtown stakeholders.

*** Salisbury Moving and Storage**
Part-time/Summer Salisbury, NC

Part time and summer help needed for moving company. Packing and moving of household furniture. Experience helpful but not required. Please call today for an application. 704-638-0723

*Fastenal Inc. Salisbury, NC

Sales Trainee
Part-Time Position Available
1935 S Main St Ste 103, Salisbury, NC

Fastenal is also looking to hire students for their offices in Winston Salem, Lincolnton, and Albemarle. As a growth company with a solid financial position, that typically doubles in size every four to five years, we are committed to training, promoting from within, and creating opportunities for our employees. If you have an entrepreneurial spirit and are looking to make your mark as part of an elite growth company, you won't find a better fit than Fastenal.

Check out the site for all opportunities and instructions on how to apply:

To Apply, please click on the link below. Apply by April 17.

https://assess.shlonline.com/default?action=url&key=a34b5d6bfe9b26&lang=en_us

*City of Salisbury- Parks and Recreation Department

Adopt-A-Park- volunteers
We are implementing a new program, Adopt-A-Park, which is a **four week program** in the month of **July from 10am to 1pm three days a week- Tuesday, Wednesday and Thursday.** Students can choose to be at **Kelsey Scott (**1920 Old Wilkesboro Rd Salisbury, NC) **or Cannon Park** (611 Park Ave Salisbury, NC) The program is directed towards kids that come to one of those parks and we provide them with structured play. We will also provide 1 staff member to help out and a fun tub which will carry games and other recreational supplies that create fun. Also a food truck will be set up to come out and feed the kids that are in the park at that time.
Students can use this as community service or a summer internship. If you are interested in the Adopt-A-Park program apply downtown at the City Office Building on 132 N. Main Street Salisbury, NC 28144
If anyone has any questions they can contact Delando Clowney Jr at 704-267-9384.
dclow@salisburync.gov www.salisburync.gov

*Universal Forest Products Salisbury, NC

Sales/Full Time
A $2.7 billion holding company with subsidiaries throughout North America and in Australia that supply wood, wood composite and other products to three robust markets: retail, construction and industrial. The Company is headquartered in Grand Rapids, Mich., and is celebrating its 60th year in business.

Looking to hire a sales associate for the Salisbury, NC location. A senior graduating in May is ideal. Looking for the student who has an outgoing personality, will enjoy their work, with a strong work ethic, willing to go the extra mile for the client.

Responsible for selling wood products to different companies such as Oakwood Homes, Lowes, Contractor Supply companies, and other like companies.

Send resume and cover letter as soon as possible to Robin Perry to apply. rmperry@catawba.edu

*City of Salisbury

The **City of Salisbury** is currently accepting applications for the following vacant positions:

Customer Service Manager **Closing Date: May 12, 2015**

Account Clerk **Closing Date: April 29, 2015**

Click on each position for description.

For more information regarding the position or to apply online please visit our website at www.salisburync.gov.

Charlotte/Concord, NC

We Need You / Now Hiring

We are searching for new Pack Members to join us at the Great Wolf Lodge, an all-suite resort with a huge indoor waterpark! Full-time and part-time positions are available.

We are no longer accepting paper applications/resumes. To see our current openings and/or submit an application or resume, please visit: www.greatwolf.com/culture and "search careers" *You must have an active email account to apply.

Great Wolf Lodge is a drug-free workplace. Applicants will be subject to pre-employment substance abuse testing.

Equal Opportunity Employer. We conduct: criminal background investigations, pre-employment drug screenings, Random drug screenings, employment eligibility verifications

Lifeguards full-time and part-time / Retail Supervisor / Sous Chef / Housekeeping Manager / Restaurant Cook / Coffee Shop Attendant /Restaurant Server /Dishwasher/Snack Bar Attendant/Ambassador of Fun/Arcade Attendant/Restaurant Busser/Room Attendant/MagiQuest Attendant/Restaurant Host/Bell Staff/Night Auditor/Gift Shop Attendant/Massage Therapist/Aveda Advisor/Nail Technician/Banquet Set-up/Restaurant Manager

Rowan County
Human Resources
130 West Innes Street, Salisbury, NC 28144-4326
Phone (704) 216-8100 FAX (704) 216-8110
www.rowancountync.gov/hr

INCOME MAINTENANCE CASEWORKER III
(Universal Caseworker)
(Medicaid including LTC/SA and Food & Nutrition Services Programs)

Determines and re-determines applicant eligibility in all Medicaid Programs including medical and financial assistance for individuals requesting Long-Term Care, individuals residing in a private living setting who are Aged, Blind, and Disabled, and Special Assistance to help pay the cost of care in Adult Care Facilities, and Food and Nutrition Services; interviews applicants to obtain required information; verifies the information obtained; and determines the applicant's eligibility for the Programs.

Requires the ability to comprehend complex eligibility criteria, to apply Federal, State, and County rules and procedures to individual circumstances, to meet deadlines/timeframes, and to manage the assigned workload; requires the ability to read and review data contained in an electronic format, to be able to determine the appropriate data to be entered into the NC FAST computer system, and to complete the data entry into the system in an accurate and timely manner; ability to manage multiple computer systems efficiently, excellent keyboarding skills, and considerable computer knowledge.

Requires a Bachelor's Degree in Business Administration, a Human Service field, or related area and one year of experience as an IM Caseworker; or an Associate's Degree and two years of experience as an IM Caseworker; or an equivalent combination of education and experience. All degrees must be from an accredited college or university.

Starting Salary $33,100 - $35,800 (commensurate with experience). BENEFITS. Submit application to Rowan County Human Resources, 130 W. Innes St., Salisbury, NC 28144 by April 17, 2015.
Applications available at www.rowancountync.gov/hr

ACCOUNTING TECHNICIAN II
(Health Department)

Paraprofessional level accounting work involving accounts payable and receivable; submits medical claims for payment; aggressively resolves insurance denials and posts electronic payments; reviews service encounters and records documentation for accuracy, completeness, and diagnosis coding for Medicaid, Medicare, and third party insurance billing purposes; submits Medicaid, Medicare, and third party insurance billing for services rendered, maintains reports for submission amounts, expected adjustments, revenue received and outstanding items requiring resubmission; reviews denied and pending claims for necessary follow-up; maintains client Medicaid, Medicare, and third party insurance accounts by ensuring accounts payable and receivable are billed and posted within required timeframes; prepares monthly financial reports and spreadsheets for revenues, outstanding accounts receivables and adjustments; monitors changes in Medicaid, Medicare, and third party insurance billing

regulations/guidelines; interprets and applies Federal and State regulations for billing of services; and assists with payroll, accounts payable, and Board of Health minutes.

Requires an Associate's Degree in Accounting, Business Administration, or related field; or high school diploma supplemented by accounting courses and three years of experience in Medicaid, Medicare, and third party insurance billing or medical coding. ICD-9 or ICD-10 Coding Certification is preferred. All degrees must be from an accredited college or university.

Starting Salary $27,200 - $29,400 (commensurate with experience). BENEFITS. Submit application to Rowan County Human Resources, 130 W. Innes St., Salisbury, NC 28144. Open until filled.

Applications available at www.rowancountync.gov/hr

Pre-employment Drug Tests, Conduct Criminal Background Investigations, and Driving History are conducted.

*Part Time Openings

McKenzie Sports Products LLC currently has openings for production workers and production assistants. The positions require the ability to lift up to 30 pounds. These positions offer flexible work hours in a fast paced environment. Pay rates begin at $9.00 per hour and up based on experience. Background check is required for employment.

Please apply:

-In person to 1910 St. Luke's Church Road, Salisbury, NC 28146

-Fax application to 704-279-8958

-E-mail to wmills@mckenziesp.com

Application for Employment 2015.pdf

*Sports Construction Management Tyro, NC

Summer Intern (paid)

This premiere sports field contractor is seeking a summer intern to work in business/accounting, business/sales, and or business/construction management. SCM is the largest distributor of AstroTurf in the world. They build sports fields for collegiate, professional and high schools including football, baseball, soccer and lacrosse. This is a great opportunity. (Previous intern has been hired full time.) Key to them is someone who is a problem solver and sharp thinker. Summer is their busiest season.

www.sportsconstructionmanagement.com

Send your resume as soon as possible to rmperry@catawba.edu to apply.

Volunteers For Ecological & Humanitarian Projects

Summer **vacation** planning can be quite overwhelming. That's why we've made it easy! GoEco can arrange a last-minute **volunteer** placement almost anywhere in the world! There are many **wildlife**, **humanitarian** and **environmental** projects you can contribute to this summer. To help get you started, we've selected **10 rewarding projects** that we know you'll love! What are you waiting for?

Check out their website for details:
http://www.goeco.org/

Check out www.Collegecentral.com/Catawba
Also, www.internships.com has a lot of entry level opportunities for you May graduates to check out!

Volunteers For Ecological & Humanitarian Projects