

Modified Lockdown or Shelter-in-Place Plan

Catawba College's lockdown plan would be implemented in the event of an on-campus threat that would jeopardize an individual's personal safety or in other situations that campus authorities deem appropriate.

In the event on an on-campus threat – a member of the college community will **first dial 911** and then contact Catawba's Public Safety at *704-637-4000*. Appropriate college personnel will issue a CatawbAlert to the college community notifying them of the threat and announcing a campus-wide shelter-in-place. Appropriate college personnel will meet and assist law enforcement officials as needed.

Faculty, staff and students who receive a CatawbAlert about a threatening situation, such as an active shooter on campus, should immediately secure their own location and personnel within their location (i.e. clear students and personnel from the hallways and open areas). To secure the area, lock the door or barricade the door with furniture, close and lock windows and draw blinds, move students and personnel away from windows and doors, turn off lights, be quiet. If able, document the personnel in your secured area. Monitor your CatawbAlerts for further instructions. Once the area is secure, do not allow anyone to enter or exit at any time. If fire alarm goes off in your location, stay where, unless you can verify from your location that there is the threat of an actual fire. By not following this protocol, you could jeopardize the safety of yourself and others in your secure location. You will be notified that the situation is cleared by either a CatawbAlert or identified emergency responders.

If you have information from your location that needs to be shared with emergency responders (i.e. heard shots fired in my building), call 911 to relay pertinent information.

If you happen to be an individual on campus and not in a secure location, use your best judgment when assessing your options of fleeing the scene or hiding for personal protection.