

Staff Council Meeting – 5/30/2007

The Staff Council met on 5/30/07 in the Hayes Field House at 11:00 AM – Noon. The following members were present: Bob Casmus - Chair, Nan Whitley, Craig Turnbull, Marcia Safrit, Lisa Hilliard, Jane Snider and Brenda McIntosh.

The goals of our task per improving the Staff Evaluation form were re-iterated:

1. Decrease the vagueness of the form
2. Add a rating system for categories
3. Add a goals or objectives section
4. Upon review, the evaluation form should be tied into pay raises

The group reviewed the following institutions staff evaluation forms: Lenoir-Rhyne College, Presbyterian College, Rhodes College and Millsaps College.

The group liked the following aspects from L-R and PC:

1. A formal rating scale
2. A goals and objective section
3. A line item ranking of components within a major heading or category

The L-R and PC forms were well received by the group and many of components from these forms will be tied into the “new” staff evaluation form.

The Rhodes College form was reviewed and the group felt that it was substandard to the current Catawba College staff evaluation form and of no use per our task at hand. Millsaps College does not appear to have a standard form and their communication in response to our request was also not of use to our current project undertaking. Austin College and Wofford College do not respond to repeated attempts per Staff Evaluation forms and will not be part of our research per this issue. At our meeting in July, we will review Birmingham Southern College, Centre College, Roanoke College and Hendrix College materials.

We will meet again on July 24, 2007 at 8:30 AM.

Submitted

Bob Casmus, Chair
Staff Council