

**CATAWBA
COLLEGE**

Established in 1851

Scholarship.

Character.

Culture.

Service.

**The Annual Security and Fire Safety Report
Public Notification
Year of Record 2014
September 25, 2015**

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Annual Security Report

Catawba College publishes this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (as amended in October 1998). The Clery Act requires eligible institutions to prepare, publish, and distribute an Annual Security Report containing specific information about campus security policies and campus crime statistics. The Catawba College Public Safety Office is responsible for preparing and distributing this report in accordance with the Clery Act. The Public Safety Office works with other departments and agencies to compile the information required for this report. This document can be located in the Office of Public Safety and the Office of Student Affairs. The Dean of Students is a key contributor in the preparation of this report, and provides critical information concerning Student Life policies and campus referrals for inclusion in this report. The Salisbury Police Department also provides information concerning crime statistics for disclosure in the report. We encourage all members of the Catawba College community to use this report as a guide for safe practices on and off-campus. It outlines campus policies and provides important safety and crime prevention tips. Although no institution today can guarantee security and safety, Catawba College intends to be as safe as any institution of higher education can be. Safety and security are encouraged by a professional security force, off-duty law enforcement officers, CPTED practices, exceptional lighting, landscaping, blue light call boxes, peep holes on doors to student rooms and residence halls which the majority are secured 24 hours a day via card access.

Emergencies: If you require assistance from the Office of Public Safety, you should:

- Call 4000 from an on-campus phone;
- Call 704-637-4000 from an off-campus phone;
- Push the call button on any Code Blue security tower.
- Call the Salisbury Police Department emergency number by dialing 9-911 from any on campus phone, or 911 from any mobile device.

Code Blue Emergency Call Stations with emergency push button phones are at strategic locations around campus (see map page 24).

Timely Warnings: In compliance with the Jeanne Clery Act, 20 U.S.C. § 1092(f) Campus Security will release Timely Warning Notifications as necessary to warn the campus of crimes or events, on or off campus, considered to be a potential threat to students, faculty, and staff. Posting Timely Warning Notifications is necessary if a serious crime or systematic pattern of crimes and/or series of threats has occurred that may put any member of the campus community at risk. The decision to release a Timely Warning Notification will be made by the Director of Public Safety, in consultation with the Dean of Student Affairs, and any others who may provide insightful input, including local law enforcement agencies. Timely Warning Notifications will be issued via email broadcast. Campus officials not subject to the timely reporting requirement are those with significant counseling responsibilities who were providing confidential assistance to a crime victim, such as pastoral counselors and professional counselors. It should be noted that a warning may not be issued if it will compromise efforts to contain the emergency.

Emergency Mass Notification:

The Catawba College Public Safety, Student Affairs or Public Relations Office may initiate the college's emergency mass notification processes during extremely violent or hazardous incidents that pose immediate danger to the campus community when Security personnel need to notify campus community members immediately in order to reduce the likelihood of casualties or injuries. Immediate notification to the campus about a seriously violent or extremely hazardous

incident can be accomplished through a variety of communications methods to include the use of text/voice messaging and email broadcast. When emergency mass notification systems are activated using the text/voice messaging, College officials will notify the City of Salisbury of the emergency situation, its location and will likely request campus members to protect themselves by evacuating the affected area if it is safe to do so and/or by employing the “shelter-in-place” concept. “Shelter-in-place” means to take immediate shelter wherever you happen to be at the time of a “shelter-in-place” notification– in campus housing, in privately owned housing near campus, in an academic or administrative building, etc. Community members should remain in a “shelter-in-place” status until the all clear is communicated by emergency response personnel. College authorities may instruct you to “shelter in- place” if a condition exists that is potentially life threatening and poses an immediate threat to the health and personal safety of the campus community. Immediate threats would include, but are not limited to; active shooter incidents, mass violent acts, tornadoes, earthquakes, terrorist attacks, and hazardous materials incidents. The college’s means of communicating during an emergency situation includes the following and not all of these communication methods are always employed. The communications method used would depend on the type of emergency:

- Text/Voice Messaging
- All Campus Email Alert
- Catawba College Website
- Public Media (TV, radio, news websites)
- Public Address System from Public Safety Vehicle
- Direct on-foot and in-person notifications

The institution will conduct periodic drills and tests to ensure operability, accuracy, and timeliness of emergency mass notification systems. These tests may be either announced or unannounced.

Access to Campus Facilities:

Students have access to the public areas of campus, except where they have been excluded for disciplinary reasons or when the buildings are officially closed. Students have access to rooms in their residence halls during the period of assignment, except where they have been excluded for disciplinary reasons or when the buildings are officially closed to all students or to students of another gender. Access to authorized areas will be accomplished via an issued student ID card. Access to facilities assumes that students maintain the security of the buildings, including their residence halls where they must use a security key/card to gain access. Student card access to residence halls is based on assignment to the respective hall.

Authorized Entry:

Authorized individuals may enter student rooms for purposes of routine maintenance, housekeeping, inspection or search. These individuals include, but are not limited to, residence hall staff, maintenance and housekeeping personnel, public safety officers, College officials, health inspectors and fire inspectors. When authorized individuals enter rooms, they shall exercise reasonable effort to maintain the safety and security of persons and property.

Room Inspection:

In order to encourage health and safety, a student’s room will be inspected periodically by authorized individuals, including, but not limited to, residence hall staff. Although such entry is not for purposes of search, if, in the course of such inspections, items are discovered which suggest violation of college policies or legal statutes, they will be seized and disciplinary action may result. In the event that both students are under 21, alcohol will be considered an illegal substance. In the event that halls have been designated alcohol-free, alcohol will be considered a violation of College policy.

Room Search:

Where reasonable cause exists, authorized college officials, including residence hall staff, may enter and search rooms should life or property appear to be in danger or to investigate alleged violations of College policies or municipal, state or federal laws.

Crime Reports: Members and guests of the college community should report crimes to public safety, which is located on the corner of West Innes St. and Summit Ave (Jann House). Security includes:

- Director of Public Safety 704-637-4335
- Security Emergency 704-637-4000
- Security Non-Emergency 704-637-4000

Students may report crimes directly to police but preferably by calling 4000 from a campus telephone. Where extenuating circumstances exist, crimes may be reported to the:

- Dean of Student Affairs 704-637-4410
- Assist Dean of Students and Judicial Affairs 704-637-4114
- Director of Counseling Services 704-637-4307

Students, or anyone with a CatLink account, may report crimes or suspicious behavior via the Catawba College Website-based CatWatch tip link on the Catawba College Public Safety webpage. <http://www.catawba.edu/requests/incident.asp> . While the reporter has an option to add their personal details to the report, they are not required to do so, and may remain anonymous if they so desire.

Crime Log

The purpose of the daily crime log is to record criminal incidents, and alleged criminal incidents, that are reported to the Catawba College public safety office. Crime log entries include all crimes reported to the Catawba College public safety office for the required geographic locations, not just Clery Act crimes. The Crime Log contains the following information:

- Nature of the crime.
- Date and time the crime occurred.
- The general location of the crime.
- The disposition of the complaint, if known.

A copy of the Crime log can be obtained from the Office of Public Safety.

Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the College system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Public Safety, Dean of Student Affairs, or designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Limited Voluntary Confidential Reporting

The College encourages anyone who is the victim or witness to any crime to promptly report the incident to the Public Safety Office or the Office of Student Affairs. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can be made to the Office of Student Affairs and/or Public Safety. Because police reports are public records under state law, the Salisbury Police Department cannot hold reports of crime in confidence.

Pastoral and Professional Counselors

As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. Section 1092(f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors” when acting as such are not considered to be campus security and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Pastoral Counselor: an employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor: An employee whose official responsibilities include providing clinical counseling to members of an institution’s community and who is functioning within the scope of his or her license or certification.

Education

At the beginning of each academic year, staff of the Office of Student Affairs and the Office of Public Safety meets with Resident Assistants to discuss campus safety and security. In addition to educational programs, Public Safety and Residence Life educate the College community via residence hall programs, training classes and email notices as needed.

CAMPUS SECURITY AUTHORITY

Amendments to the Campus Security Act, which is a federal law that requires colleges and universities to annually compile and publish crime statistics for their campuses. The law requires that “campus security authorities” report crime statistics for inclusion in the College’s Annual Security Report. If you meet any of the definitions outlined below or have received notification from the President and or your supervisor, you are a “campus security authority” as that term has been defined by the United States Department of Education. “Campus security authorities” include, but are not limited to, officials of the College with *significant responsibility for students or campus activities*.

Campus Security Authority- The following are defined by the Jeanne Clery Act as Campus Security Authorities.

Campus Security Department

Individuals with Campus Security Responsibility: Any individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department, such as an individual who is responsible for monitoring entrance into institutional property. An example of this category is: event security staff.

Individuals Designated by the Campus: Any individual or organization specified in an institution's statement of campus security policy as one to which students and employees should report criminal offenses. Examples include: President's Office, Human Resources, Residence Life or Residence Assistant.

Officials with Significant Responsibility for Student and Campus Activities: An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor as defined below, the official is not considered a campus security authority when acting in those capacities. Examples of this category are: Dean of Students, Residence Life Officials, Student Discipline Officials, Student Judicial Affairs Officials, and Officials who oversee student extracurricular activities, Director of Athletics, Team Coaches and Faculty Advisors to student groups.

PERSONAL SAFETY TIPS

- Always lock your door when leaving your room.
- Never give your key to another person. If at any time your key is lost or misplaced, notify Student Affairs immediately.
- Do not permit anyone you do not know into any building, including resident halls.
- Give a copy of your class/work schedule to a family member or close friend.
- Always verify who is knocking on your door before opening it.
- Do not travel alone after dark. Travel in numbers or call Public Safety for an escort.
- Secure money and valuables in a diversion-type safe or a lockable safe/box.
- Inscribe your state's driver's license number into all valuables. The Office of Public Safety has an engraver available for student use. Keep a record of all serial numbers of valuables.
- Program the Public Safety number (704-637-4000) into your phone.
- Never take your personal safety for granted. Be vigilant and cautious. Know your environment.
- Never be embarrassed to call for help or alerting others if you feel threatened or uncomfortable.
- Learn where the emergency call boxes are located throughout campus.
- Do not invite anyone to the campus that you do not trust and report any odd or suspicious behaviors to Public Safety.

Student Identification Cards

Students are required to have a valid Catawba College student identification card during the time of enrollment. Cards are provided during registration through the Office of the Deans of Students. When asked by any authorized College official (including faculty), students are required to present student ID card. Failure to do so will jeopardize your privilege of remaining on campus since we must have a method of determining our students from non-students. Students who fail to properly identify themselves upon request by a College official will be subject to referral to the Student Conduct Administrator. Student ID cards are necessary for admission to the dining hall, residence hall, athletic events, gym facilities and for borrowing library materials. Cards are not transferable to other persons, and it a violation of College policy to be in possession of another student's ID card for any reason, at any time, under any circumstance.

Jurisdiction of the College Student Code/Off Campus Activity

The College Student Code shall apply to conduct that occurs on College premises, at College sponsored activities and to off-campus conduct that adversely affects the College Community and/or the pursuit of its objectives. Each student shall be responsible for his/her conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and

during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded). The Student Code shall apply to a student's conduct even if the student withdraws from school while a disciplinary matter is pending. The Dean of Students shall decide whether the Student Code shall be applied to conduct occurring off campus, on a case-by-case basis, in his/her sole discretion.

Residence Halls

All external doors to residence halls should remain shut and locked at all times, except for legal entry. Sanctions shall be imposed where students violate the security of these doors. Both on-campus and off-campus visitors to residence halls must be escorted throughout the hall by a resident.

MISSING STUDENT POLICY

Investigations

The Office of Public Safety will assign an officer to follow up on all reported incidents. This includes confidential (where the reporting parties' names are known but not released) and anonymous (where the reporting parties' names are not known) reports. If necessary the officer will coordinate or provide assistance with local law enforcement. When the officer closes a case, the information will be turned over to the Office of Student Affairs for review.

Reporting a Missing Student and Contact Procedures

The Higher Education Act of 2008 requires institutions that provide on-campus student housing to establish a missing student notification policy and procedures. Catawba College takes student safety very seriously. The following policy and procedures have been developed in order to assist in locating Catawba students living in college-owned, on-campus housing, who have been determined to be missing, based on the reports and circumstances known to the College at the time the report is made.

Missing person reports are usually the result of a parent, concerned family member or friend not being able to reach a student. This is often due to a student changing his or her routine or behavior without informing friends, family members, or roommates of the change. Anyone who believes a student to be missing for 24 hours should contact the Office of Public Safety, Residence Life, or a Resident Assistant. Every report made to the College will be followed up with an immediate investigation to determine whether the student is missing. Students are under no obligation to notify the College of plans to spend time away from their residences.

At the beginning of each academic year, each student living in an on-campus student housing facility has the option to register through the Office of Student Affairs a confidential contact person to be notified in the case that a student is determined to be missing. The information that is obtained will only be provided to authorized campus officials and law enforcement officers in furtherance of a missing person investigation. This emergency information will be kept on file in the Office of Student Affairs. The contact information will be updated each academic year. The student is responsible for ensuring that the contact information is up to date and accurate. Catawba College will notify local law enforcement for all students, even if they have not registered a contact person, if a student has been determined as missing.

If a student is determined to be missing and has designated a contact person, the contact person will be notified no later than 24 hours after the determination. If a missing student is under the age of 18, and not an emancipated individual, the College is required to notify the parent or guardian of the missing student no later than 24 hours after the determination is made that the student is missing. Public Safety will notify the appropriate local law enforcement agency when the student is determined to be missing.

The Dean of Students or his/her designee will notify the appropriate emergency contact person listed for a missing student.

Procedures Catawba College will follow when a student who resides in an on-campus student housing facility is determined to be missing for 24 hours.

- The college official who receives a report that a student is missing, or has reason to believe that a student is missing, will report the information, or evidence immediately to the Office of Public Safety. The Office of Public Safety will then notify the Dean of Students.
- Upon notification that a student may be missing, Catawba College may use any or all of the following resources to assist in locating the student:
 - Contact the missing student via his or her cell phone, e-mail, and any other social media, which may be used as a medium for communication (e.g. Facebook, Myspace, Twitter, etc.)
 - Go to the room of the missing student to verify his or her whereabouts and/or wellness, and, in some cases, deliver a message to contact a parent or family member who is searching for them.
 - Key into the room to perform a health and safety check. While in the room the staff members will look for visible items (e.g. wallet, keys, phone, etc.) that may provide clues to the missing student's whereabouts.
 - Talk to the student's Resident Advisor, roommate(s), and floor mates to see if they can confirm the missing student's whereabouts and/or confirm the date, time and location the student was last seen.
 - Check all possible locations mentioned by friends such as the library, residence hall lounges, other friends' rooms, etc.
 - Check all college parking lots in an attempt to locate the student's vehicle, if applicable.
- If no information is gained by visiting the missing student's room, and speaking with the other occupants of the house, the Office of Student Affairs and/or Dining Services will be contacted to determine the last time the student used his/her Student ID card to access the cafeteria or fitness center.
- Information Technology Services may be contacted to ascertain the last log in or access of the PC network.
- If there is sufficient evidence to suggest that the student may be in danger or if foul play is suspected at any time during this process, the Office of Public Safety will immediately contact the appropriate local law enforcement agencies. If it is necessary to contact local or state authorities, police procedure and protocol will be followed by the College.

SECURITY PERSONNEL/DUTIES

Campus public safety officers and law enforcement officers collaborate to provide campus safety and security.

College Public Safety Officers: Public Safety Officers employed by the College seek to maintain the safety and security of persons and property on campus on a 24-hour basis. These officers are required to investigate and report criminal activity. A copy of their report is filed with the Director of Public Safety and distributed to selected campus administrators, including the Dean of Student Affairs. The Director of Public Safety, Dean of Student Affairs and Student Conduct Officer will follow up on such reports and, where appropriate, report such violations to appropriate law enforcement agencies. Although campus public safety officers do not carry guns and do not have the power of arrest, they may detain when certain crimes are committed in their presence.

Off-Duty Law enforcement Officers: In order to encourage safety and security of persons and property, the College at times employs off-duty law enforcement officers with the Salisbury Police and the Rowan County Sherriff's Departments, to assist in providing security at events. These law enforcement officers are armed and have powers of arrest. While Catawba College does not have any official memorandum of understanding with the Salisbury Police and Rowan County Sherriff's Office the institution enjoys a close working relationship with these agencies.

CONTROLLED SUBSTANCE POLICY

Information on North Carolina Laws Regarding Alcohol

The purchase or possession of beer, wine, liquor or mixed beverages by a person less than 21 years old is illegal in the State of North Carolina. It is also illegal to sell beer, wine, liquor or mixed beverages to those less than 21 years old or to aid and abet a person less than 21 years old in obtaining alcoholic beverages. It is illegal to use a fraudulent ID or to permit the use of one's ID by a person less than 21 years old to purchase alcoholic beverages. It is illegal to give alcoholic beverages to an intoxicated person.

Driving with any amount of alcohol in the body is illegal for anyone under 21; driving with a blood alcohol concentration of .08%, "Driving While Impaired," carries a range of sentences and fines and may result in a suspended license. A person can be charged with "Driving While Impaired" with blood alcohol concentrations under .08% if police observe erratic driving. And, if you become disruptive in public (violent, insulting, using profanity, urinating, etc.) as a result of being drunk, you can be fined and spend time in jail.

Penalties for alcohol offenses range in seriousness from a significant fine to imprisonment or both. Penalties vary depending on the age of the offender and the nature of the offense. A criminal record (misdemeanor or felony) may preclude admission to graduate or professional schools, professional licensure and certification or security clearance of certain professions and positions.

North Carolina General Statutes 18B-102

All members of the College community are expected to comply with North Carolina statutes prohibiting the use of alcoholic beverages by persons younger than 21 years of age. Specifically, it is against the law:

- To sell or give beer, wine, liquor or mixed beverages to anyone younger than 21 years of age;
- For a person younger than 21 years of age to purchase or possess beer, wine, liquor or mixed beverages;
- To use fraudulent identification or to permit the use of one's identification by another in order to obtain alcohol illegally.

Sanctions: Any person younger than 21 who aids or abets another in violation of the above regulations shall be guilty of a misdemeanor, punishable by a fine of up to \$500, or imprisonment for up to six months or both. Any person 21 years old or older who aids or abets another in violation of the above regulations shall be guilty of a misdemeanor, punishable by a fine of up to \$2,000, or imprisonment or both. Any person who aids or abets another in securing alcohol may be liable for personal injuries or property damages resulting from misconduct by those who are intoxicated. Organizations and officers of such organizations may also have such liabilities.

North Carolina General Statutes Article 5 of Chapter 90

It is unlawful for any person to manufacture, sell, deliver or possess with the intent to manufacture, sell or deliver drugs designated as "controlled substances."

Sanctions: Include terms of imprisonment and heavy fines.

ALCOHOL POLICY AND REGULATIONS

The following regulations are based on the Alcohol Beverage Control laws of North Carolina and on the College's intent to encourage moderation if alcohol is consumed.

1. Students under the age of 21 may not purchase, possess or consume any alcoholic beverage.
2. Students over the age of 21 may consume legal alcoholic beverages only in the privacy of residence hall rooms where at least one resident is 21. Residence hall areas such as entrances, lobbies and hallways are considered to be public areas and, therefore, alcoholic beverages may not be consumed and/or displayed in these areas.
3. Alcohol containers, whether empty or full, may not be displayed in public areas, to include windowsills and other areas in private residence rooms that may be observed from outside. Public areas include residence hall entrances, lobbies and hallways, as well as non-residence buildings on campus and the campus grounds. Possession of alcohol containers, even though they are empty, may not be in rooms where the occupants are under the age of twenty-one (21). In addition, students residing in a room where both residents are under the age of twenty-one may not host an of age student possessing or consuming an alcoholic beverage.
4. Alcohol may not be dispensed or consumed during any student social function.*
 - a. College funds may not, under any circumstances, be used for the purchase of alcoholic beverages to be dispensed or consumed at any student social function on or off the campus.
 - b. Kegs or any other common source containers of alcohol are strictly prohibited on campus for student consumption.
 - c. The consumption or display of alcoholic beverages is prohibited in all areas except those specifically approved by the Office of the Dean of Students.
 - d. Student organizations may not sponsor or co-sponsor a function cooperatively with any alcoholic beverage distributor or brewing company, nor lend its name to any such activity at which an alcoholic beverage is to be dispensed as a promotion for a brewing company or alcohol distributor.

International Implications: As always, students traveling both domestically and internationally are expected to uphold Catawba College policies. Depending on the legal drinking age of the country visited, alcohol may be consumed by the student only if that student is of drinking age in the visiting country. Alcohol consumption during Catawba College sponsored trips will be at the discretion of the faculty and/or staff supervisor.

ALCOHOL POLICY RELATING TO STUDENT ORGANIZATIONS

Distribution, possession or consumption of alcohol beverages, including public drunkenness, at student organization events are in violation of the College's alcohol policy. In addition to individual students being charged with a violation of the College alcohol policy, student organizations and groups are also responsible for and subject to meeting all regulations governing their charter or sponsorship. This includes all student organizations, clubs, athletic teams and etc.

ALCOHOL AND DRUG POLICY RELATING TO STUDENT ATHLETES

In addition to the policies listed here, student athletes are also accountable for the policies as listed in the Student Athlete Alcohol and Drug Policy distributed by the Athletic Department. Athletes will receive a copy of the Student Athlete Alcohol and Drug Policy from the Athletic Department. Student athletes are encouraged to speak with their coaches or the Athletic Director for more information about this policy. This policy is meant to supplement the Code of Student Conduct and offer additional educational opportunities on an individual basis. Student Athletes who fail drug tests will also be subject to conduct action in addition to sanctions received by the Athletic Department.

NOTIFICATION POLICY

The Administration of Catawba College believes that the greatest opportunity for social and academic success exists when all members of the College community work together as a team. Therefore, College administrators reserve the right to notify and inform other College personnel who may have a significant relationship to a student of matters arising under the Student Conduct Code. Other personnel who may be notified include student advisors, professors, the Athletic Director, coaches and/or other College administrators. The College further reserves the right to notify parents of students found to be in violation of the College policies regarding the possession or use of alcohol and other drugs. If a member of a College athletic team is issued a violation of the Alcohol or Drug Policy, the Athletic Director and/or coaches will also be notified.

GUIDELINES FOR ALCOHOL POLICY VIOLATION SANCTIONS

Violations of the College Alcohol Policy are sanctioned on two levels.

Level 1 General violations of the College Alcohol Policy, including but not limited to the following:

- a. Underage consumption or possession of alcohol;
- b. Consumption or possession of alcohol in a substance free residence hall;
- c. Consumption of alcohol in a public area;*
- d. Intoxication or public drunkenness;
- e. Presence of alcohol containers in an under-aged student's room;
- f. Participation in drinking games/possession (Unless under age of 21)
- g. Possession or use of drinking devices.

Level 2 Violations of the College Alcohol Policy related to more serious or harmful behavior, including but not limited to the following:

- a. Causing harm to oneself, others or damage to College property;
- b. Engaging in physical violence or vandalism;
- c. Participation in drinking games (under age of 21)
- d. Showing disrespect to a College employee;
- e. Providing or distributing alcohol to an underage person;
- f. Illegally operating a vehicle after having consumed alcohol;
- g. Use of false identification to purchase or gain access to an establishment at which alcohol is served;
- h. Possession of a common source container.

Level 2 violations are of a more serious nature and a violation will therefore carry a two-offense penalty. Students who are issued a Level 2 alcohol violation will be responsible for the next two offenses as listed in the sanctioning schedule. The violation will count as two offenses in determining the student's scheduled sanction. The College reserves the right to issue an alcohol violation based on information received from outside agencies such as law enforcement officers or other colleges. The Student Affairs Office is charged with the enforcement of all College

policies. The following sanctions will be assessed when students accept responsibility or are found responsible for a violation of the College alcohol policy. Any sanction may be accompanied by a required educational component.

* Football Tailgating Policy As Applied to Alcohol Consumption Tailgaters must be respectful of those around them and mindful that students are subject to policies in the Student Handbook. Everyone else is subject to rules and regulations of the State of North Carolina, the City of Salisbury, Catawba College and the Catawba College Athletic Department.

ALCOHOL SANCTIONING SCHEDULE

Alcohol Education Option: Formal Written Warning

The Alcohol Education Option is available once to students with no prior alcohol or drug violations. Students must complete the Alcohol Education Option within 30 days of selecting the option.

If a student fails to complete the requirements of the Alcohol Education Option, the Catawba College Conduct Director will notify the student is not in good standing and further sanctions will ensue.

Completion of the Alcohol Education Option will be noted in the student's record maintained within the Student Affairs office. The charge against the student will be rescinded after one full year if no further substance abuse violations occur.

Requirements of the Alcohol Education Option:

1. **Education:** The student will be required to complete an alcohol educational workshop addressing the issue of alcohol use and abuse. This workshop is conducted by the Alcohol and Substance Abuse Coordinator in Student Affairs. BASICS (Brief Alcohol Screening and Intervention for College Students) – The BASICS program consists of one 15 minute Intake, then two one-hour one-on-one sessions with a staff member. During these sessions, students will complete alcohol drug assessments, discuss their history of substance use, analyze their current use, and review alcohol and drug information. The initial fifteen (15) minute Intake appointment is at no charge; however students who are required to complete BASICS will be required to pay the fee (\$100.00) for the program,
2. **Fine:** A \$100.00 fine must be paid to Catawba College which will be used to fund educational speakers, programs, services, and supplies to address the challenge of alcohol or drug use and abuse
3. A letter will be sent to the parent(s) or guardian(s) of the student notifying them of the election to complete the Alcohol Education Option in response to a charge of the student violating the general provisions of the Alcohol Policy.

Second Offense or First after Clemency: \$125.00 fine, Parental Notification, 10 Hours Community Service and completion of an Online Education Class (\$50.00 fee).

Third Offense: \$175 Fine, Parental Notification, 20 Hours Community Service and Substance Abuse Assessment with Counseling Services staff (\$50.00 fee).

Fourth Offense: Suspension *The Online Education Component will be added to all new sanctions for students who are issued an alcohol violation passed their first and have not completed the Online Education Component. **In regards to all alcohol and drug violations that would result, by our sanction schedule, in suspension, the Dean of Students or his or her designee will have the ability to review and revise the final outcome based on the situation ***All fines will be placed in the Substance Abuse programming account.

Amnesty Clause

Catawba College wants to prevent any tragedy from occurring due to alcohol or drug abuse. Therefore, when a student dials 911, contacts an RA or Public Safety to seek medical help for another student who is intoxicated, that individual will not be subject to judicial record. Although students will have to complete an educational component and the victim may be mandated for substance abuse evaluation and counseling, neither will receive violations. This educational component will allow the student to learn more about drug and alcohol abuse to help prevent future incidents. The assessment of the victim will allow for physical and mental evaluations and treatments as needed. The incident will go into their file and only be activated if a second incident occurs, or if the educational sanctions are not completed. (A greater emphasis through programing and recourse dedication to ensuring student awareness.)

DRUG USE POLICY

Catawba College is an academic community that believes that the life of the mind is intrinsically alluring and worthy of pursuit. The abuse of drugs seriously runs counter to that deeply held value and is clearly detrimental to the individual's welfare. Thus, consistent with the beliefs and purposes of this institution, the use of any drugs in the College community must be within the limits of federal and state laws. The College reminds students of their responsibility to be aware of and to obey those federal and state statutes that prohibit the use of various drugs. While the College is not specifically responsible for the enforcement of federal and state drug laws, those agencies charged with this legal responsibility have the authority to carry out their duties on the campus. The College cannot, nor does it wish to, provide a haven for illegal drug activity. Thus, individuals who illegally possess, use or supply prohibited drugs within the academic community risk action by the appropriate civil authorities and consequent penalty. In addition, there is considerable evidence that prolonged use of such drugs can be harmful to the individual's psychological or physical health. Students whose use of drugs results in academic difficulties or psychological/ physical health problems will be advised to seek professional assistance and may be required to withdraw from the College. Students who actively promote, supply or sell illegal drugs thereby engage in behavior that may infringe on the rights of others, endanger the well-being or safety of others, or result in psychological or physical injury to others. They will, therefore, be subject to the full range of College disciplinary action as defined in this Handbook, including permanent expulsion. The local police may be summoned by a member of the College who encounters the possession, use, distribution or sale of a drug by a student on the campus.

STANDARDS OF CONDUCT RELATED TO ALCOHOL

The College has long had a personal conduct regulation that addresses improper behavior with respect to alcoholic beverages. Members of the College community are reminded that the following will subject an individual to College disciplinary review and action: distribution, possession, or consumption of alcoholic beverages in violation of stated College policy and/ or local ordinances and state law.

STANDARDS OF CONDUCT RELATED TO DRUGS

In accordance and compliance with the requirements of the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226), effective October 1, 1990, the following behavior is prohibited: the unlawful possession, use or distribution of drugs by students and employees on College property or as part of any College activity.

Performance-Enhancing Drugs

The use of performance-enhancing drugs (e.g. anabolic steroids, amphetamines, etc.) by athletes in an attempt to gain a possible athletic advantage is a threat to their health and undermines the spirit of sportsmanship. Such drug use also threatens the health of others because of the pressure it may put on them to experiment with dangerous substances.

The Catawba Department of Athletics states emphatically that the use of such drugs will not be tolerated, and that anyone using them will not be permitted to represent the College in intercollegiate athletic competition. When an athlete is found to be using such drugs, that individual may be referred to the Office of the Dean of Students.

Controlled Substances

The unlawful distribution, possession or use of controlled substances on property owned or controlled by the College, or as part of any College activity, or off campus when the interests of the College are involved, is strictly prohibited. Controlled substances include, but are not limited to, substances that are prescribed by a physician that are being distributed to others even though the distributor may have a prescription from a physician for that particular controlled substance. Health Services must be notified of any medications taken on a daily basis. Students are required to complete this information on the health history form and to notify Health Services of any additions or changes that may occur. The Abuse of Prescription and Over-the-Counter Drugs Individuals should follow the instructions of the prescribing physician in using prescription and/or over-the counter drugs.

Abuse of such drugs can result in serious physical and mental disability. College Drug Regulations The use, possession, distribution or sale of any illegal drug or controlled substance for which the student does not possess a prescription from a physician is strictly forbidden on the Catawba College campus. The distribution of a controlled substance for which a student has a prescription from a physician is also a violation of this policy. The use or possession of any drug paraphernalia is prohibited.

Drug Violation Sanctions Marijuana Violations

A student found responsible for possessing or using marijuana will be subject to the following set of progressive sanctions. In the residence halls, the minimum evidence required for finding someone in violation of marijuana use is two (2) staff members identifying odor originating from a given room or area. Judicial outcomes may include, but are not limited to, the following.

First Violation (minimum sanction):

- \$75 fine
- Online educational component
- Notification letter to student's parents
- Put on notice that if s/he is subsequently found in a room or situation where marijuana is identified as being used, s/he will be subject to second violation sanctions
- Twenty (20) hours of substance abuse counseling

Second Violation (minimum sanction):

- \$150 fine • Disciplinary Probation for two (2) years
 - Notification letter to student's parents
 - Forty (40) hours of substance abuse counseling
- Third Violation (minimum sanction):
- Immediate suspension from the College

• Notification letter to student's parents Students found responsible for possessing, using, manufacturing or distributing illegal or un-prescribed drugs will be subject to strict College sanctions.

These policies include, but are not limited to the use, possession, or distribution of marijuana. These sanctions may include immediate suspension and/or dismissal from on-campus housing and/or the College.

Positive drug test results in athletics will be referred to judicial action in addition to sanctions imposed by Catawba Athletics or the NCAA.

The Conduct Office will dictate sanctions depending on the number of drug violations committed. **In regards to all alcohol and drug violations that would result, by our sanction schedule, in suspension, the Dean of Students or his or her designee will have the ability to review and revise the final outcome based on the situation

Drug and Alcohol Abuse Educational Programs

Sanctions for violating Catawba's alcohol and drug policy include the appropriate disciplinary measures while requiring an educational component depending on the severity of the violation. Each level and offense requires at least one educational component, completion an ACE on-campus alcohol educational class, and a substance abuse assessment with Catawba's counseling services staff.

The Catawba College Alcohol and Drug Awareness Program (ADAP) is a comprehensive departmental division of Student Affairs created in 2005. ADAP is dedicated to taking a proactive approach to positively shaping students' drinking behaviors and perceptions.

ADAP is proactive in holding campus alcohol and drug education and community programs throughout the academic year. Alcohol Awareness Week deemed Octsoberfest includes speakers, demonstrations by the Rowan County Sheriff's Office, alcohol screening provided by Catawba College Counseling Services, and goodie bags with alcohol awareness facts.

Student organizations also host a number of activities for students such as alcohol jeopardy, games and movie nights. Designated drive cards are available to students, allowing them to receive a free soft drink at participating local restaurants while being the designated driver. Catawba also hosts a goodie bag program several times a year that include alcohol awareness facts. Students receive several goodie bags throughout the year containing alcohol or drug awareness messages on each item. These bags are given to incoming freshmen, to everyone in October for Halloween and in March for Spring Break. Catawba's Alcohol Peer Education Program facilitates regular alcohol awareness programs while providing peer role models to students. For more information please see <http://www.catawba.edu/administrative/studentaffairs/conduct/alcohol/>.

In addition to ADAP's work, Catawba's Resident Assistants are also active on campus awareness. RAs perform skits every fall for incoming freshmen concerning Catawba's alcohol and drug policy. The RAs are also required to hold substance abuse hall programs within the dorms every semester.

Lastly, Catawba employs a certified substance abuse counselor to do substance abuse screening programs and regular counseling sessions.

SEXUAL VIOLENCE POLICY

The following policy is based on federal and state laws of North Carolina, and on the College's intent to ensure the safety of the community. Sexual assault, including but not limited to threats of, or deliberate physical contact of a sexual nature that is against another person's will or without consent.

- Committing a sexual invasion, sexual assault, or sexual misconduct, as those terms are defined herein.
- Committing sexual harassment as defined herein.
- Inflicting severe mental or emotional distress upon a person through a course of conduct involving repeated harassment, intimidation, abuse or disparagement.

The term sex offense means any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.

The term rape means the carnal knowledge of a person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.

The term sodomy means oral or anal sexual intercourse with another person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.

The term sexual assault with an object means the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.

The term fondling means the touching of the private body parts of another person for the purpose of sexual gratification without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.

The term sexual act means sexual intercourse, cunnilingus, fellatio, anilingus or knowingly inserting an object or part of one's body into another's genital or anal opening.

The term sexual assault means intentionally touching the sexual parts (breasts, genitals or buttocks) of another or intentionally touching another with one's sexual parts, without that person's consent.

The term sexual harassment means engaging in unwelcome advances, requests for sexual favors or other verbal or physical conduct of a sexual nature when the employment or academic advancement of another is made contingent upon submission to such conduct or when submission to or a rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual, or when such conduct has the purpose or effect of interfering with the other's work or academic performance, or of creating an intimidating, hostile, or offensive working or academic environment.

The term sexual invasion means knowingly engaging in a sexual act with another person without the other's consent.

The term sexual misconduct means engaging in a sexual act or exposing the private parts of one's person in any public place in the presence of other persons.

The term incest means non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

The term statutory rape means non-forcible sexual intercourse with a person who is under the age of consent.

The term rape is defined as penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. Sexual penetration means the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, or by a sex-related object.

NOTE: Use of alcohol and/or drugs by a Complainant is not an excuse for violation of the sexual assault conduct standard. An intoxicated person cannot provide informed consent to sexual activity

if their judgment is impaired. Nor can a perpetrator who is intoxicated or under the influence of drugs be capable of confirming consent to the sexual activity. Thus, if your partner has been drinking or taking drugs, getting a “yes” may not be sufficient. Finally, silence, previous sexual relationships or current relationship between the parties may not be taken as an indication of consent.

NO RETALIATION

It is a violation of this policy to retaliate against a person for complaining of alleged harassment, or for assisting, participating or cooperating in an investigation of sexual harassment. When a member of the College community believes retaliation has occurred, the complainant may bring a complaint under this policy. The College also has the right to make such a determination on its own. Retaliation is a basis for corrective or disciplinary action.

CONFIDENTIALITY

The College will make reasonable efforts to keep all information relating to sexual harassment allegations and investigations confidential on a “need-to-know” basis, to the extent consistent with the College’s legal obligations, the need to investigate allegations of sexual harassment and the need to take corrective and/or disciplinary action. Any person who violates provisions of this policy including confidentiality provisions will be subject to disciplinary and/or corrective action.

If you have been sexually assaulted

Sexual assault is an act of violence. Students who are victims of an assault may be in a state of shock and disbelief and may be feeling a variety of emotions such as fear, anger and helplessness as well as shame and guilt. A victimized student may not know who to trust or turn to for help. This guide is designed to give students resources to help in recovery as well as to reduce the risk of an assault from happening again. Students are encouraged to seek help from the resource people in this guide. There are trained professionals available at Catawba College who can provide information and support. Students are encouraged to use these resources. The College will respect the wishes of the student and will not force them toward any action.

If a student is sexually assaulted, she or he is encouraged to:

1. Get to a safe place as soon as possible.
2. Understand that the assault was not your fault, nor did you do anything to cause it or deserve it. One hundred (100%) percent of the responsibility lies with the person who assaulted you.
3. Try to preserve all physical evidence. Do not wash, douche, use the toilet or change clothing if it can be avoided. If changing clothes is a must, put all clothing worn at the time of the attack in a paper bag, not plastic (this is important for evidence collection).
4. Contact any one of the following Catawba College offices to report the crime and receive assistance: Public Safety at 704-637-4000, College Chaplain at 704-637-4446 or 704-231-3128, Student Affairs at 704-637-4410, Health Services at 704-637-4404, Counseling Services at 704-637-4307 or a Residence Life staff member. A call to one of these offices does not mean that one has chosen to bring criminal charges. These officials are trained to assist in securing medical attention and professional counseling while assuring that evidence of the incident is collected and preserved in the event of a later decision to prosecute.

5. Report the crime to the Salisbury Police Department at 911 (non-emergency calls 704-638-5333). This is a personal decision that only the student who has been assaulted can make. Understand that making a report does not require the victim to press charges. Consider that the perpetrator may have had previous victims, and if attention is not brought on their behavior, it is possible that there will be more victims in the future.

6. Get medical attention as soon as possible to address physical health needs and to collect important evidence in the event of a later decision to take legal action. For the purpose of effective evidence collection, physical examination at a local emergency room must take place as soon as possible and no later than seventy-two (72) hours after the assault. For on campus services, call Health Services at 704-637-4404. For off-campus services, call the Rowan Regional Medical Center Emergency Department at 704-210-5035.

7. Talk with a counselor who can provide emotional support and give information about resources while clarifying confidentiality. For on-campus services, call Counseling Services at 704-637-4307. For off-campus counseling and support services, call the Family Crisis Council at 704-636-4718 or the Rape/Sexual Assault Hotline at 800-656-4673.

8. Confide in someone who can be trusted, a close friend or Resident Assistant, to turn to for support through recovery. If preferred, a member of the College staff who is knowledgeable about recovery resources can be chosen as a support person. To receive information on the Catawba College Student Conduct Code and procedures, please contact the Dean of Students or the Student Conduct Administrator at 704-637-4410.

CATAWBA COLLEGE STALKING POLICY

Stalking and cyber stalking are behaviors prohibited by Catawba College. Stalking includes a willful and malicious knowing pattern of conduct or acts over a period of time, directed at a specific person which alarms or annoys the person which causes a reasonable person to suffer substantial emotional distress, and makes a threat with the intent to place the person in imminent fear of death or bodily injury. Conduct which does not include a threat of death or bodily injury is also illegal and considered harassment by Catawba College. Stalking is defined as repeated harassing behavior, such as:

- Following a person
- Appearing at a person's home, class or work
- Making harassing phone calls and e-mails
- Leaving written messages or objects
- Vandalizing a person's property

Stalking can be accomplished in person or by mail, telephone, electronic mail, social media, and internet communications etc.

Students, staff, and faculty may turn to a Title IX Liaison (available to receive reports of sexual assault, sexual harassment and discrimination, including stalking) listed in the policy on sexual harassment and sexual assault for help in dealing with incidents of stalking or harassment.

Anyone can be stalked, including college students from any economic, ethnic, or religious group. A few victims are picked at random by their stalker, but most stalking victims know their stalker, having had some type of present or past relationship. The perpetrator can be an intimate partner, former partner, classmate, roommate, or other acquaintance. A victim can be stalked for several days or for many years. The stalker's actions can also affect family, friends, and coworkers.

Stalking and criminal harassment can be difficult to distinguish. Talk to one of the individuals listed on our Resource page for help.

If you or someone you know is experiencing a similar situation, please get help by contacting any of the resources listed. If you feel frightened or uncomfortable about someone's specific behavior, pay attention to your instincts. Seek help.

WHAT CAN A STALKING VICTIM DO?

- Report the stalking to Public Safety, Student Affairs and/or local police and follow their advice
- Inform others close to you (family, friends, residential life staff, and coworkers) about the stalking
- Do your best to safely avoid all contact with the stalker
- Keep a journal or log of all incidents connected to the stalking
- Keep any letters, packages, taped telephone messages, or e-mails received from the stalker
- Provide police with photographs of the suspect, a description, and other information
- Inform the Office of the Dean of Student Affairs and learn about other options

Follow basic safety tips

- Try not to walk alone
- Know your surroundings and locations of emergency phones and panic buttons
- Lock your car and house doors when alone
- Consider using different routes to drive or walk to class or other routine places, keeping close friends informed
- Park your vehicle in well-lit areas
- Check your vehicle including front and rear passenger seat areas before getting in
- Change locks to your home and car
- Contact Public Safety for escorts ○ Utilize the blue lights on campus if you feel someone is following you

DATING VIOLENCE

Dating violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The relationship between the alleged perpetrator and the victim is determined based on the following factors:

1. The length of the relationship
2. The type of relationship; and/or
3. The frequency of interaction between the persons involved in the relationship

DOMESTIC VIOLENCE

Domestic violence is defined as abuse or violence committed by:

1. a current or former spouse of the victim;
2. a person with whom the victim shares a child in common; and/or
3. a person who is cohabitating with or has cohabitated with the victim as a spouse.

Dating and domestic violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

The state definition of domestic violence can be found in North Carolina General Statute §50B-1 (www.ncleg.net/EnactedLegislation/Statutes/HTML/ByChapter/Chapter_50B.html), which is applicable to criminal prosecutions for domestic violence in North Carolina, but may differ from the definition used by the university to address policy violations.

BULLYING POLICY

“Bullying or harassing behavior” is any pattern of gestures, communication (written, verbal, or electronic), or physical act that takes place by a Catawba College community member that:

Places another Catawba College community member in actual and reasonable fear of harm to his/her person or damage to his/her property; or creates or is certain to create a hostile environment by substantially interfering with or impairing a student’s educational performance, opportunities, or benefits. A hostile environment is defined as the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Bullying or harassing behavior includes, but is not limited to acts reasonably perceived as being motivated by any actual or perceived differentiating characteristic such as race: color, religion, ancestry, national origin, gender, socioeconomic status, academic status, gender identity, physical appearance, sexual orientation, or mental, physical, developmental, or sensory disability, or by association with a person who has or is perceived to have one or more of these characteristics.

- No student or College employee shall be subjected to bullying or harassing behavior by College employees or students.
- No person shall engage in any act of reprisal or retaliation against a victim, witness, or a person with reliable information about an act of bullying or harassing behavior.
- A College employee who has witnessed or has reliable information that a student or College employee has been subject to any act of bullying or harassing behavior shall report the incident to the appropriate College official.
- A student or volunteer who has witnessed or has reliable information that a student or College employee has been subject to any act of bullying or harassing behavior should report the incident to the appropriate College official.

CYBERBULLYING POLICY

Cyberbullying is the use of internet, mobile phones, social media, or other digital technologies to harm others. Communicating threats of any violence via any medium (including electronic communication) which the College interprets as posing a danger to Catawba College property, people, or the community. This Policy applies to all computer and computer communication facilities owned, leased, operated, or contracted by Catawba College. The policy compliments the Catawba College Information Technology's Acceptable Usage Policy

BIAS INCIDENT POLICY

DEFINITION

Catawba College defines a bias incident as an act of bigotry, harassment or intimidation involving a member of the Catawba community that is directed at a member or group based on any of, but not limited to, the following: race, color, ethnicity, nationality, economic background, age, physical/mental health or ability, sexual orientation, sex, gender identity or expression, height, size, weight, marital status, veteran status or religious practice. A bias incident can occur whether the act is intentional or unintentional. Speech or expression that is consistent with the principles of academic freedom does not constitute a bias incident. Bias-related incidents, while abhorrent and intolerable, are not necessarily crimes. Hate crimes are also motivated by bias, but they include a definable crime, such as: threats of violence, property damage, personal injury and other illegal conduct. A hate crime is an infraction of the law and will be addressed accordingly. Note: All hate crimes are bias incidents, but not all bias incidents are hate crimes.

REPORTING A BIAS INCIDENT

Any member of the Catawba Community may report an incident.

1. Log into CatLink
2. Click on the "CatWatch" link in the "Make a Request" box (located on both the "Home" and "Services" tabs) Once reported, an investigation of the incident will be conducted in a timely manner and appropriate actions will be taken

TITLE IX POLICY

Catawba College is committed to providing equal opportunities for all students, employees, applicants for student admission and applicants for employment regardless of sex or sexual orientation unless allowed by law and deemed necessary to the operation of the College. The College complies with all applicable federal, state and local laws governing non-discrimination. Catawba College will comply with Title IX of the Education Amendments of 1972, 20 U.S.C. 1681 et seq. (Title IX). Title IX prohibits discrimination on the basis of sex in any education program or activity operated by a recipient of federal financial assistance. Catawba College receives financial assistance from the U.S. Department of Education, thus the College is subject to Title IX and its implementing regulations.

Catawba College Title IX Policy

1. Ensure that individuals are treated in a non-discriminatory manner in all educational and recreational programs or opportunities, including but not limited to intercollegiate and intramural athletics.
2. Ensure that individuals are treated in a non-discriminatory manner in any proposed educational and recreational programs or opportunities, including but not limited to intercollegiate and intramural athletics.
3. Inform the College's population that any individual who believes he or she has been discriminated against on the basis of sex, should file a grievance with the Title IX Coordinator.

Title IX Grievance Procedures

To provide for the prompt and equitable resolution of complaints alleging action prohibited by Title IX.

1. Grievance is brought to Title IX Coordinator by the Complainant or the Complainant's colleague (friend, faculty member, staff member, etc.).
2. Complainant is interviewed by the Title IX Coordinator. If a grievance is filed, all parties should be notified immediately.
3. Complaint is heard by Title IX Committee, which is chaired by the Title IX Coordinator, within 10 days of the date that the grievance was filed.
4. Any witnesses for the grievant and the recipient of the complaint are interviewed by the Title IX Committee.
5. A decision is rendered by the Title IX Committee and the findings are forwarded to the College's Office of the President. The entire grievance process should not take more than 30 days.

Title IX Committee Selection

The Title IX Coordinator, with the President's approval, will select three individuals to serve on the Title IX Committee. The appointment will be for two fiscal years.

Testimony and Investigation

The Title IX Committee interviews the grievant, the recipient of the grievance and any witnesses with relevant information about the case. Only one witness is present before the committee at any given time. Any information can be submitted in written or oral presentations.

Deliberation

After all evidence has been reviewed, the committee votes by secret ballot to agree or disagree that the grievance is in violation of Title IX. The Title IX Coordinator counts the votes until a majority of like votes are found. Each committee member agrees to support the final decision, regardless of his or her personal decision about the case. Committee members are also reminded of their confidentiality commitment regarding all information about the case. The Title IX Coordinator sends the committee's decision to the President of the College as a recommendation as to whether an individual has been discriminated against or not.

Notification

Both parties involved in the grievance will be notified of the committee's decision in writing within five days of the conclusion of the case.

Accountability

All matters associated with the Title IX Committee process and hearings are confidential. The College will treat any violation of confidentiality as a serious offense and will maintain zero tolerance for such violations. All persons participating must maintain confidentiality and the complainant, witnesses and committee members are afforded complete privacy. All records and proceedings are considered confidential and will be maintained separate from personnel and student files, available only on a "need to know" basis and will be stored in the President's Office.

All attempts to influence witnesses or committee members and any harassment of any of the parties involved in the case will not be tolerated.

Any violation of the accountabilities referenced above will result in disciplinary action up to and including termination of employment in the case of a faculty or staff member, or in the case of a student, expulsion from the college.

Weapons Policy

North Carolina State Law (G.S. 14-269.2) gives the following definition and penalties for bringing or possessing a weapon on campus. Campus by General Statute includes private colleges such as Catawba College.

It shall be a Class I felony for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine, or powerful explosive as defined in G.S. 14-284.1, on educational property.

It shall be a Class I felony for any person to cause, encourage, or aid a minor who is less than 18 years old to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine, or powerful explosive as defined in G.S. 14-284.1, on educational property.

It shall be a Class 1 misdemeanor to any person to possess or carry, whether openly or concealed, any BB gun, stun gun, air rifle, air pistol, any type of knife to include a pocket knife, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), and any sharp-pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation of food, instruction, and maintenance, on educational property.

It shall be a Class 1 misdemeanor for any person to cause, encourage, or aid a minor who is less than 18 years old to possess or carry, whether openly or concealed, any BB gun, stun gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), and any sharp-pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation of food, instruction, and maintenance, on educational property.

This policy pertains to all campus areas including, but not limited to, common areas, public or private buildings, vehicles, student housing, and any campus residences occupied by full-time and/or part-time employees of the College.

Catawba College will implement strict consequences for members who violate these provisions, and violators are subject to, termination, suspension and/or expulsion from the College.

Weapons On-Campus or Other Educational Property

It is against College policy to possess weapons (concealed or otherwise) on the College campus. This can be defined as any illegal or unauthorized possession of firearms, explosives, other weapons or dangerous chemicals on College premises or use of any such item, even if legally possessed, in a manner that harms, threatens or causes fear to others. No persons, including but not limited to students, faculty, or staff shall possess, or carry, whether openly or concealed, any gun, rifle, dynamite cartridge, bomb, grenade, mine, explosive, any type of knife to include a pocket knife, bowie knife, dirk, dagger, sling-shot, leaded cane, switchblade knife, blackjack, metal knuckles or any other weapon of like kind, not used solely for instructional or College-sanctioned ceremonial purposes, in any public or private College building or vehicle. Possession of any type

of firearm, explosive (including any type of fireworks) or any other weapon is not allowed on campus. All BB, pellet or air rifles are considered firearms and are not permitted on campus.

This policy pertains to all campus areas including, but not limited to, common areas, public or private buildings, vehicles, student housing, and any campus residences occupied by full-time and/or part-time employees of the College.

This policy does not apply to law enforcement personnel.

Persons violating the provisions of this section may also violate state and/or federal law and be subject to fines and penalties. Catawba College will implement strict consequences for members who violate these provisions, and violators are subject to, termination, suspension and/or expulsion from the College.

Other Violations

Students may be subject to disciplinary action for violating any other published or posted college regulation not specifically mentioned in this section, including the Housing Contract or other residence guides, student activities regulations and any other campus guidelines. Students may be subject to disciplinary action for acting as an accomplice through any act or negligence to the commission of any prohibited act, or by attempting or intending to commit any violation of the Student Conduct Code and other college policies.

STUDENT RIGHTS AND RESPONSIBILITIES, HONOR CODE AND STUDENT CONDUCT

PREAMBLE

Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students and the general well-being of society. As a college of liberal arts committed to Judeo-Christian values, Catawba College seeks to liberate men and women of humane instincts, disciplined and creative minds for lives of leadership, service and self-fulfillment. Recognizing that the educational process encompasses more than academic activities, Catawba College believes that its purpose is promoted or hindered by the quality of the total life of a college community. The Code of Student Rights and Responsibilities is based upon the belief that Catawba's educational purpose can best be advanced in a context that emphasizes the responsible use of freedom. As members of the academic community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth.

The core values of the College include faith, integrity, respect, excellence, scholarship, responsibility, freedom, confidence, service and community building. Catawba students are expected to be diligent and sincere in the pursuit of education, open to learning and change and striving to achieve academic excellence. Students shall be honest and have integrity in all that they do, especially in personal relationships and academic performance. Catawba students should have respect for their own bodies, minds and spirits, avoiding behaviors and substances that could have a negative effect on their personal well-being. Students shall exercise their freedom with responsibility in keeping with the general principles of decency and good taste and in conformity with guidelines as determined by the Board of Trustees, interpreted by the Administration, and published in the Catawba College Catalog, Student Resource guide and online. By adherence to this Code and in recognition of the core values, it is hoped that all students will develop an appreciation for college traditions and enjoy the experiences and privileges that help them to learn, live and grow by preparing for life after they depart Catawba.

STUDENT RIGHTS AND RESPONSIBILITIES

All students of Catawba College enjoy the same basic rights and are bound by the same standards of conduct.

Student Rights in the College Community

1. To establish a representative student government.
2. To establish qualifications for officers of student government.
3. To establish impeachment procedures for officers of student government.
4. To recommend to the Administration and Board of Trustees, through appropriate processes, rules that regulate, control and dictate student conduct on campus and student organizations.
5. To recommend to the Administration and Board of Trustees, through appropriate processes, changes in overall Catawba College policy and regulations.
6. To advise in the selection of a Student Conduct Board, through an elected representative on SGA executive board, to hear matters not retained by the Student Conduct Administrator of alleged violations of the Student Code and other College rules and regulations.
7. To recommend to the President of the College (or his/her designated representative) appropriate actions for those students who violate the Student Conduct Code and/or other College rules and regulations when such actions might be warranted.
8. To be treated as a respected member of the college community, with freedom from discrimination based on race, color, religion, gender, sexual orientation, national origin, age, disability or military service.
9. To strict regulation regarding the access to student education records.
To learn through freedom of inquiry and expression of views in a reasonable and civil manner.

THE HONOR CODE

(Adopted November 11, 1993)

In order to educate individuals to live responsibly in community and to create an environment that encourages respectful expression of values, without censorship, the Catawba community has developed and endorsed The Catawba College Honor Code. It is intended that the Honor Code will promote a climate of trust, concern and respect conducive to learning and personal growth in community.

Everyone who is a member of the Catawba community has responsibilities to respect others, to communicate honestly, to seek excellence and to participate in creating a fair and compassionate atmosphere on campus. Faculty, administrators and staff have responsibilities to strive to enhance the personal and intellectual development of other persons; to be compassionate, thorough and fair in evaluating the performance of students and professional associates; to use the authority of their office in ways that respect persons and avoid the abuse of power; and to conduct their professional activities in ways that uphold the ideals of virtue and excellence.

Therefore, Catawba College students, faculty, staff and administrators are committed to the Catawba College Honor Code, which is set forth as follows:

As a member of the Catawba College community, I will practice academic honesty, communicate truthfully, and show respect for the rights and property of others. I will also encourage others in the community to behave honorably.

The Honor Code does not condone dishonorable actions within any sector of Catawba College. Such actions include academic dishonesty as well as social disrespect and any action harmful to the Catawba College community and its members. Violations of the law are also violations of the Honor Code. The Honor Code applies to students, faculty, administrators, and staff members. The responsibilities are stated in Reynolds and Smith, "Academic Principles of Responsibility" in William W. May, *Ethics and Higher Education* (Macmillan, 1990) pp. 37-38.

STUDENT CONDUCT CODE

ARTICLE I: DEFINITIONS

1. The term college means Catawba College.
2. The term student includes all persons taking courses at the College, either full-time or part-time, pursuing undergraduate, graduate or professional studies. Persons who withdraw after allegedly violating the Student Code, who are not officially enrolled for a particular term but who have a continuing relationship with the College or who have been notified of their acceptance for admission are considered “students” as are persons who are living in College residence halls, although not enrolled in this institution.
3. The term faculty member means any person hired by the College to conduct classroom or teaching activities or who is otherwise considered by the College to be a member of its faculty.
4. The term college official includes any person employed by the College, performing assigned administrative or professional responsibilities.
5. The term member of the college community includes any person who is a student, faculty member, College official or any other person employed by the College. A person’s status in a particular situation shall be determined by the Dean of Students.
6. The term college premises includes all land, buildings, facilities and other property in the possession of or owned, used or controlled by the College (including adjacent streets and sidewalks).
7. The term organization means any number of persons who have complied with the formal requirements for College recognition as an organization.
8. The Student Conduct Board is one student conduct hearing resource. This group consists of five (5) students and four (4) faculty and/or staff members.
9. The term Student Conduct Officer and Conduct Officer means a College official or officials authorized on a case-by-case basis by the Dean of Students to hold an administrative hearing and impose sanctions upon any student(s) found to have violated the Student Code.
10. The Appellate Board is a committee of four (4) faculty or staff and two (2) students that serve as a hearing resource for the student conduct process.
11. The appeals review process is a person or persons authorized by the Dean of Students to consider an appeal from a Student Conduct Hearing determination as to whether a student has violated the Student Code or from the sanctions imposed by the Student Conduct Board.
12. The term shall is used in the imperative sense. The term may is used in the permissive sense.
13. The Dean of Students is that person designated by the College President to be responsible for the administration of the Student Code.
14. The term policy means the written regulations of the College as found in, but not limited to, the Student Code, Student Resource guide, the College web page and computer use policy and Graduate/Undergraduate Catalogs.
15. The term cheating is a form of academic dishonesty which includes, but is not limited to: (1) use of any unauthorized assistance in taking quizzes, tests or examinations; (2) use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments; (3) the acquisition, without permission of tests or other academic material belonging to a member of the College faculty or staff; (4) engaging in any behavior specifically prohibited by a faculty member in the course syllabus or class discussion.
16. The term plagiarism refers to a form of academic dishonesty that includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.
17. Lying about academic work is also a form of academic dishonesty, which involves providing dishonest information about class attendance, written work or other matters pertinent to the student-instructor relationship. Examples include, but are not limited to, claiming to have submitted an assignment when the student has not submitted the assignment; responding dishonestly to an instructor’s inquiries into potential honor code violations; falsely

implicating another student in an honor code violation, or lying to protect another student; and submitting the same paper to more than one instructor for credit without the permission of each instructor.

18. The term complainant means any person who submits a charge alleging that a student violated this Student Code. When a student believes that s/he has been a victim of another student's misconduct, the student who believes s/he has been a victim will have the same rights under this Student Code as are provided to the Complainant, even if another member of the College community submitted the charge itself. The Student Conduct Administrator or student conduct board may serve as the complainant for any case.
19. The term accused student means any student accused of violating this Student Code.

ARTICLE II: STUDENT CODE AUTHORITY

1. The Student Conduct Administrator shall advise and assist in determining the composition of the Student Conduct Board and Appellate Board and assist in the determination of which Student Conduct Hearing, Student Conduct Administrator and Appellate process shall be used to hear each matter.
2. The Dean of Students or his/her designee shall develop policies for the administration of the student conduct system and procedural rules for the conduct of Student Conduct Board Hearings that are consistent with provisions of the Student Code.

ARTICLE III: PROSCRIBED CONDUCT

A. Jurisdiction of the College Student Code

The College Student Code shall apply to conduct that occurs on College premises, at College sponsored activities and to off-campus conduct that adversely affects the College Community and/or the pursuit of its objectives. Each student shall be responsible for his/her conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded). The Student Code shall apply to a student's conduct even if the student withdraws from school while a disciplinary matter is pending. The Dean of Students or designee shall decide whether the Student Code shall be applied to conduct occurring off campus, on a case-by-case basis, in his/her sole discretion.

In matters involving academic dishonesty, the faculty member usually arranges a meeting with the student during which he/she notifies the student of the charge and presents him or her with a penalty. A standardized form that is available from the Dean of Students (or the Provost) should be completed for each instance of academic dishonesty. If the student admits responsibility and accepts the penalty, the outcome must be reported, and the form forwarded, to the Provost and Dean of Students, either of whom can pursue further sanctions on behalf of the community. If the student contests either the charge of academic dishonesty or the penalties proscribed, or at the discretion of the faculty member involved, such matters will be referred to the Student Conduct Administrator for possible consideration by the Student Conduct Board, which may hear the matter and determine the outcome. If the student is found responsible for a violation involving academic dishonesty, the Student Conduct Board has access to the full range of sanctions, including recommendation for suspension or expulsion. Any student who has a pending charge of academic dishonesty may not drop the course in which the academic dishonesty is alleged to have occurred.

Each instance of academic dishonesty is treated as an individual violation of the Student Conduct Code. However, second and subsequent offenses are automatically reviewed by the Dean of

Students and will usually result in further sanctions which may include suspension from the College.

B. Conduct—Rules and Regulations

Any student found to have committed or to have attempted to commit the following misconduct is subject to the disciplinary sanctions outlined in Article IV:

1. Acts of dishonesty, including but not limited to the following:
 - a. Cheating, plagiarism, lying about academic work or other forms of academic dishonesty.
 - b. Furnishing false information to any College official, faculty member or office.
 - c. Forgery, alteration, or misuse of any College document, record or instrument of identification.
2. Disruption or obstruction of teaching, research, administration, disciplinary proceedings and other College activities, including its public service functions on or off campus or of other authorized non-College activities when the conduct occurs on College premises.
3. Physical abuse, verbal abuse, threats, intimidation, harassment, coercion and/or other conduct which threatens or endangers the health or safety of any person.
4. Violation of College policy against sexual violence specific to any sexual act that is perpetrated against someone's will. Sexual violence encompasses a range of offenses, including a completed nonconsensual sex act (i.e., rape), an attempted nonconsensual sex act, abusive sexual contact (i.e., unwanted touching), and non-contact sexual abuse (e.g., threatened sexual violence, exhibitionism, verbal sexual harassment).
5. Attempted or actual theft of and/or damage to property of the College or property of a member of the College community or other personal or public property, on or off campus and/or possession of stolen property.
6. Hazing, defined as an act which endangers the mental or physical health or safety of a student or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with or as a condition for continued membership in, a group or organization. The expressed or implied consent of the victim will not be a defense. Apathy or acquiescence in the presence of hazing are not neutral acts; they are violations of this rule. Any individual or group found responsible for hazing will be subject to sanctions outlined in the Student Conduct Code, including but not limited to probation, social suspension, suspension/ revocation of charter, restrictions on member recruitment and/or group activity, removal of the individual from the group, loss of housing privileges or expulsion. Hazing is also a misdemeanor under North Carolina law.
7. Failure to comply with directions of College officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.
8. Unauthorized possession, duplication or use of keys to any College premises or unauthorized entry to or use of College premises.
9. Violation of any College policy, rule or regulation published in hard copy or available electronically on the College website to include Housing and Residential Life Policies and Procedures and the College Alcohol Policy and Regulations.
10. Violation of any federal, state or local law.
11. Use, possession, manufacturing or distribution of marijuana, heroin, narcotics or other controlled substances except as expressly permitted by law.
12. Use, possession, manufacturing, or distribution of alcoholic beverages (except as expressly permitted by College regulations) or public intoxication. Alcoholic beverages may not, in any circumstance, be used by, possessed by or distributed to any person under twenty-one (21) years of age.

13. Violation of College policy against the possession of weapons on campus, including but not limited to firearms, explosives, other weapons or dangerous chemicals, when not used solely for instructional or College-sanctioned ceremonial purposes.
14. Participating in an on-campus or off-campus demonstration, riot or activity that disrupts the normal operations of the College and/or infringes on the rights of other members of the College community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area.
15. Obstruction of the free flow of pedestrian or vehicular traffic on College premises or at College sponsored or supervised functions.
16. Conduct that is disorderly, lewd or indecent; breach of peace; or aiding, abetting or procuring another person to breach the peace on College premises or at functions sponsored by, or participated in by, the College or members of the academic community. Disorderly Conduct includes but is not limited to: any unauthorized use of electronic or other devices to make an audio or video record of any person while on College premises without his/her prior knowledge or without his/her effective consent when such a recording is likely to cause injury or distress. This includes, but is not limited to, surreptitiously taking pictures of another person in a gym, locker room or restroom.
17. Theft or other abuse of computer facilities and resources, including but not limited to:
 - a. Unauthorized entry into a file, to use, read or change the contents or for any other purpose.
 - b. Unauthorized transfer of a file.
 - c. Use of another individual's identification and/or password.
 - d. Use of computing facilities and resources to interfere with the work of another student, faculty member or College Official.
 - e. Use of computing facilities and resources to send obscene or abusive messages.
 - f. Use of computing facilities and resources to interfere with normal operation of the College computing system.
 - g. Use of computing facilities and resources in violation of copyright laws.
 - h. Any violation of the College Computer Use Policy.
18. Abuse of the Student Conduct System, including but not limited to:
 - a. Failure to obey the notice from a Student Conduct Board or College official to appear for a meeting or hearing as part of the Student Conduct System.
 - b. Falsification, distortion or misrepresentation of information before a Student Conduct Board.
 - c. Disruption or interference with the orderly conduct of a Student Conduct Board proceeding.
 - d. Institution of a student conduct code proceeding in bad faith.
 - e. Attempting to discourage an individual's participation in, or use of, the student conduct system.
 - f. Attempting to influence the impartiality of a member of a Student Conduct Board prior to, and/or during the course of, the Student Conduct Board proceeding.
 - g. Harassment (verbal or physical) and/or intimidation of a member of a Student Conduct Board prior to, during, and/or after a student conduct code proceeding.
 - h. Failure to comply with the sanction(s) imposed under the Student Code.
 - i. Influencing or attempting to influence another person to commit an abuse of the Student Conduct code system.
19. Students are required to engage in responsible social conduct that reflects credit upon the College community and to model good citizenship in any community.
20. Breaking a vertical plane of a window, balcony, breezeway or similar structure is not permitted. Unauthorized access to rooftops would be classified as an endangerment of one's self and so would be a violation.

C. Violation of Law and College Discipline

1. College disciplinary proceedings may be instituted against a student charged with conduct that potentially violates both the criminal law and this Student Code (that is, if both possible violations result from the same factual situation) without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Proceedings under this Student Code may be carried out prior to, simultaneously with or following civil or criminal proceedings off campus at the discretion of the Dean of Students. Determinations made or sanctions imposed under this Student Code shall not be subject to change because criminal charges arising out of the same facts giving rise to violation of College rules were dismissed, reduced or resolved in favor of or against the criminal law defendant.
2. When a student is charged by federal, state or local authorities with a violation of law, the College will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also being processed under the Student Code, the College may advise off-campus authorities of the existence of the Student Code and of how such matters are typically handled within the College community. The College will attempt to cooperate with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators (provided that the conditions do not conflict with campus rules or sanctions). Individual students and other members of the College community, acting in their personal capacities, remain free to interact with governmental representatives as they deem appropriate.
3. The College reserves the right to file a criminal complaint with the proper law enforcement officials for any alleged violation of federal or state law.

ARTICLE IV: STUDENT CONDUCT CODE PROCEDURES

A. Charges and Student Conduct Board Hearings

1. Any member of the College community may file charges against a student for violations of the Student Code. A charge shall be prepared in writing and directed to the Student Conduct Administrator. Any charge should be submitted as soon as possible after the event takes place, preferably within one week.
2. Student Conduct Administrator/Designated Conduct Officer(s) may conduct an investigation to determine if the charges have merit and/or if they can be disposed of administratively by mutual consent of the parties involved. If the charges are not admitted and/or cannot be disposed of by mutual consent, the Student Conduct Administrator/Conduct Officer may later serve in the same matter as the Student Conduct Board. If the student violates institutional rules, but sanctions are not agreed to, subsequent process, including a hearing if necessary, shall be limited to determining the appropriate sanction(s).
3. All charges shall be presented to the Accused Student in written form. A time shall be set for a Student Conduct Hearing, not less than two calendar days after the student has been notified.
4. All notification of student conduct hearings will be issued in email at least two weekdays prior to any proceedings. All students are responsible for checking email regularly.
5. Student Conduct Hearings shall be conducted by a Student Conduct Board according to the following guidelines except as provided by article IV(A)(7) below:
6. Student Conduct Hearings normally shall be conducted in private.
 - a. The Complainant, Accused Student and their advisors, if any, shall be allowed to attend the entire portion of the Student Conduct Hearing at which information is received (excluding deliberations). Admission of any other person to the Student Conduct Hearing shall be at the discretion of the Student Conduct Board and/or the Student Conduct Administrator.

- b. In Student Conduct Hearings involving more than one Accused Student, the Dean of Students, in his or her discretion, may permit the Student Conduct Hearings concerning each student to be conducted either separately or jointly.
 - c. The Complainant and the Accused Student have the right to be assisted by an advisor they choose, at their own expense. The advisor must be a member of the College community and may not be an attorney. The Complainant and/or the Accused Student is responsible for presenting his or her own information, and therefore, advisors are not permitted to speak or to participate directly in any Student Conduct Hearing before a Student Conduct Board or Conduct Administrator. A student should select as an advisor a person whose schedule allows attendance at the scheduled date and time for the Student Conduct Hearing because delays will not normally be allowed due to the scheduling conflicts of an advisor. All Advisors must be approved at least one day before the hearing by the Student Conduct Administrator or his/her designee.
 - d. The Complainant, the Accused Student and the Conduct Hearing Officer may arrange for witnesses to present pertinent information to the Student Conduct Hearing. The College will try to arrange the attendance of possible witnesses who are members of the College community, if reasonably possible, and who are identified by the Complainant and/or Accused Student at least two weekdays prior to the Student Conduct Hearing. Witnesses will provide information to and answer questions from the hearing administrator(s). Questions may be suggested by the Accused Student and/or Complainant to be answered by each other or by other witnesses. This will be conducted by the Student Conduct Hearing Officer with such questions directed to the chairperson, rather than to the witness directly. This method is used to preserve the educational tone of the hearing and to avoid creation of an adversarial environment. Questions of whether potential information will be received shall be resolved in the discretion of the Student Conduct Administrator or chairperson of the Student Conduct Board.
 - e. Pertinent records, exhibits and any written statements may be accepted as information for consideration at a Student Conduct Hearing at the discretion of the administrator or board chairperson.
 - f. Only information presented during a Student Conduct hearing may be considered in determining student responsibility and/or violations.
 - g. All procedural questions are subject to the final decision of the Dean of Students.
 - h. After the portion of the Student Conduct Hearing concludes in which all pertinent information has been received, the Conduct Administrator or Student Conduct Board shall determine (by majority vote if heard by the Student Conduct Board) whether the Accused Student has violated each section of the Student Code which the student is charged with violating.
 - i. The determination of responsibility shall be made on the basis of whether it is more likely than not that the Accused Student violated the Student Code.
 - j. Formal rules of process, procedure and/or technical rules of evidence, such as are applied in criminal or civil court, are not used in Student Code proceedings.
7. There shall be a single record, such as a tape recording, notes or completed forms, of all Student Conduct Board Hearings. Deliberations shall not be recorded. The record shall be the property of the College.
 8. If an Accused Student, with notice, does not appear for a Student Conduct Hearing, the information in support of the charges shall be presented and considered even if the Accused Student is not present.
 9. The Student Conduct Administrator and/or Student Conduct Board may accommodate concerns for the personal safety, well-being and/or fears of confrontation of the Complainant, Accused Student and/or other witness during the hearing by providing separate facilities, by using a visual screen and/or by permitting participation by telephone, videophone, closed circuit television, video conferencing, videotape, audio tape, written statement or other means, where and as determined in the sole judgment of the Dean of Students to be appropriate.

B. The Student Conduct Board

1. The Student Conduct Board is comprised of five (5) students and four (4) faculty and/or staff members.
2. A Student Conduct Board hearing shall consist of at least three (3) students and two (2) faculty and/or staff members for no less than five (5) members to maintain a hearing quorum.
3. Any student is eligible to apply or be nominated for a Student Conduct Board position upon notification of a board vacancy.
4. To be eligible to serve on the Student Conduct Board students must maintain at least a 2.2 cumulative GPA, be enrolled as a Catawba College student (three (3) hours or more), have no major conduct or dishonesty violations. In addition, members of the Student Government Association and Resident Assistant staff are not eligible to serve on the Student Conduct Board.
5. All students applying for a Student Conduct Board vacancy will complete an application form and give the Student Conduct Advisory Board permission to review their academic and social files.
6. The Student Conduct Board will be selected by the Advisory Board consisting of the Student Conduct Administrator, a Student Government Executive Officer, a faculty member and the Dean of Students for four (4) board members.
7. Student Conduct Board members will be selected to serve for the duration of the current academic year.
8. Student Conduct Board members will be prohibited from serving on a student conduct hearing if the Dean of Students or board chairperson determines that a conflict of interest may exist.
10. The Dean of Students or his or her designee will coordinate, train, manage, and advise the Student
9. Student Conduct Board members may be removed at any time by the advisory board for violation of the academic or conduct policy, violation of confidentiality, failure to attend scheduled conduct board training or meetings, failure to maintain a 2.2 cumulative GPA, and other reasons as determined by the advisory board.
10. Conduct Board with the option to be present during the hearing.
11. The findings and sanctions from a Student Conduct Board Hearing are a recommendation and the Dean of Students will still have Executive Authority to make the final decision.

C. Sanctions

1. The following sanctions may be imposed upon any student found to have violated the Student Code:
 - a. Warning—A notice in writing to the student that the student is violating or has violated institutional regulations.
 - b. Probation—a written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional regulation(s) during the probationary period.
 - c. Loss of Privileges—Denial of specified privileges for a designated period of time.
 - d. Fines—previously established and published fines may be imposed.
 - e. Restitution—Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
 - f. Discretionary Sanctions—Work assignments, essays, service to the College or other related discretionary assignments. Failure to complete assigned service and/or work assignments will result in a \$25 per hour charge of hours not completed.
 - g. Residence Hall Suspension—Separation of the student from the residence halls for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
 - h. Residence Hall Expulsion – Permanent separation of the student from the residence halls.

- i. Social Suspension – Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
 - j. College Expulsion – Permanent separation of the student from the College
 - k. Revocation of Admission and/or Degree – Admission to or a degree awarded from the College may be revoked for fraud, misrepresentation, or other violation of College standards in obtaining the degree or for other serious violations committed by a student prior to graduation.
 - l. Withholding Degree – The College may withhold awarding a degree otherwise earned until the completion of the process set forth in this Student Conduct Code, including the completion of all sanctions imposed, if any.
2. More than one of the sanctions listed above may be imposed for any single violation.
 3. Failure to complete sanctions will result in a \$50 fine per sanction not complete, unless otherwise noted above.
 4. (a) Other than College expulsion or revocation or withholding of a degree, disciplinary sanctions shall not be made part of the student's permanent academic record, but shall become part of the student's disciplinary record. Upon graduation, the student's disciplinary record may be expunged of disciplinary actions other than College suspension, College expulsion or revocation or withholding of a degree, upon application to the Student Conduct Administrator. Cases involving the imposition of sanctions other than College suspension, College expulsion or revocation or withholding of a degree shall be expunged from the student's confidential record five (5) years after graduation or withdrawal from the College. (b) In situations involving both an Accused Student(s) (or group or organization) and a student(s) claiming to be the victim of another student's conduct, the records of the process and of the sanctions imposed, if any, shall be considered to be the education records of both the Accused Student(s) and the student(s) claiming to be the victim because the educational career and chances of success in the academic community of each may be impacted.
 5. The following sanctions may be imposed upon groups or organizations:
 - a. Those sanctions listed above in article IV(C)(1)(a)–(e).
 - b. Loss of selected rights and privileges for a specified period of time.
 - c. Deactivation. Loss of all privileges, including College recognition, for a specified period of time
 6. In each case in which a Student Conduct hearing determines that a student and/or group or organization has violated the Student Code, the sanction(s) shall be determined and imposed by the hearing administrator(s). In cases in which persons other than, or in addition to, the Student Conduct Administrator have been authorized to serve as the Student Conduct Board, the recommendation of the Student Conduct Board shall be considered by the Student Conduct Administrator in determining and imposing sanctions. The Student Conduct Administrator is not limited to sanctions recommended by members of the Student Conduct Board. Following the Student Conduct Board hearing, the Student Conduct Board and the Student Conduct Administrator shall advise the Accused Student, group and/or organization (and a complaining student who believes s/he was the victim of another student's conduct) in writing of its determination and of the sanction(s) imposed, if any.

D. Interim Suspension

In certain circumstances, the Dean of Students, or a designee, may impose a College or residence hall suspension prior to the Student Conduct hearing.

1. Interim suspension may be imposed only:
 - a. to ensure the safety and well-being of members of the College community or preservation of College property;
 - b. to ensure the student's own physical or emotional safety and well-being; or

- c. if the student poses an ongoing threat of disruption of, or interference with, the normal operations of the College.
2. During the interim suspension, a student shall be denied access to the residence halls and/or to the campus (including classes) and/or all other College activities or privileges for which the student might otherwise be eligible, as the Dean of Students or the Student Conduct Administrator may determine to be appropriate.
3. The interim suspension does not replace the regular process, which shall proceed on the normal schedule, up to and through a Student Conduct Board hearing, if required.

E. Appeals

1. A decision reached in the Student Conduct hearing may be appealed by the Accused Student(s) or Complainant(s) to an Appellate Hearing within two (2) school days of the decision. Such appeals shall be in writing and shall be delivered to the Student Conduct Administrator or his/her designee.
2. Except as required to explain the basis of new information, an appeal shall be limited to a review of the verbatim record of the Student Conduct Hearing and supporting documents for one or more of the following purposes:
 - a. To determine whether the Student Conduct Hearing was conducted fairly in light of the charges and information presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and to present information that the Student Code was violated, and giving the Accused Student a reasonable opportunity to prepare and to present a response to those allegations. Deviations from designated procedures will not be a basis for sustaining an appeal unless significant prejudice results.
 - b. To determine whether the decision reached regarding the Accused Student was based on substantial information, that is, whether there were facts in the case that, if believed by the fact finder, were sufficient to establish that a violation of the Student Code occurred.
 - c. To consider new information, sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such information and/or facts were not known to the person appealing at the time of the original Student Conduct hearing.
3. When a request for appeal is submitted, an appeals hearing will first determine whether or not the appeal meets the guidelines listed above and if an appeal hearing will be granted. When an appeal is denied, the hearing will not consider further information or review the process or findings from the original student conduct hearing and will be considered final.
4. When a request for appeal is granted, an Appeal hearing will review all Student Conduct hearing findings and will have the authority to reverse a decision or revise the sanctions issued. Upon the decision of the Appeals hearing, the Dean of Students will still have Executive Authority to make the final decision.
5. Appellate Board
 - a. The appellate board is a resource for hearing a student conduct appeal.
 - b. The appellate board shall consist of two (2) faculty, two (2) staff and two (2) student members. These members may not serve concurrently on the Student Conduct Board.
 - c. The faculty and staff members will be selected by the Student Conduct Administrator in consultation with the Dean of Students.
 - d. The student members will be selected by the Student Conduct Advisory Board and under the same guidelines as specified above in IV(B).
 - e. An Appellate Board hearing shall consist of at least three (3) members; one (1) student, one (1) faculty and one (1) staff member for no less than three (3) members to maintain a hearing quorum.

ARTICLE V: INTERPRETATION AND REVISION

Any question of interpretation or application of the Student Code shall be referred to the Dean of Students or his or her designee for final determination. The Student Code shall be reviewed every three (3) years under the direction of the Student Conduct Administrator.

Executive Authority

To maintain discipline and promote safety in the College community, the Dean of Students may exercise his/ her authority to take action against an individual student or organization as an alternative or in addition to the procedures outlined in the Student Conduct Code when he/ she believes such action is warranted.

General Information

Emergency Response Plan and Group

The Catawba College Emergency Response Group Plan formally establishes and documents a coordinated plan for responding to crises, whether large or small, which may arise in spite of all mitigation efforts. The aim for this plan is to provide a flexible framework of procedures, which will be periodically reviewed and regularly exercised so that when crises occur, the College's response will be effective and efficient in protecting human life and health and in preserving College property and resources. The protection of human life and health is of the utmost importance and shall take precedence throughout this combined effort. The Emergency Response Group (ERG) is a group of employees from across various areas of campus who meet regularly to keep the emergency response plan up to date, who work with local emergency response groups, and who undergo training for all types of campus emergencies. You can contact this group through Tonia Black-Gold, Chair, at tblackgo@catawba.edu. Catawba College emergency response information can be found at www.catawba.edu/emergencyresponse.

Online Web Pages

Students are reminded that online webpages, such as Facebook, Twitter, Instagram, etc. are unregulated areas available to any online user. We encourage students to take special precautions to limit online personal information, as this type of content is available to the general public including other students, College Officials and future employers.

Professional Boundaries

One of Catawba College's objectives is to help students achieve personal goals through an education rich in personal attention. To achieve that objective, Catawba College maintains a low student-faculty ratio which provides faculty with opportunities to counsel students and offer support. Flexible office hours, one-on-one guidance and genuine concern for students are hallmarks of Catawba College's faculty and staff.

While faculty and staff are encouraged to foster wholesome and appropriate relationships with students, amorous relationships between faculty or staff members and students, even of a consensual nature, are inherently problematic due to the unequal status of faculty or staff, and students. Such relationships have the potential to threaten the trust and respect that are necessary for wholesome and appropriate faculty/staff/student relationships by creating:

- Perceived and actual undue favoritism that benefits students in consensual relationships with faculty or staff members;
- A hostile and unacceptable environment for other students, faculty and staff, in which obtaining benefits appears contingent on amorous or sexual favors; and

- Relationships that are less consensual than the faculty or staff member believes because of the complex and subtle effects of the power differential between faculty/staff members and students.
- By jeopardizing the quality of faculty/staff-student interaction, these problems interfere with the mission of Catawba College.

For these reasons, faculty and staff shall not engage in consensual amorous relationships with students, even if the faculty or staff member has no immediate position of authority with respect to the student. A “consensual amorous relationship” is any romantic or physically intimate relationship. An “amorous consensual relationship” is any romantic or physically intimate relationship.

Procedures

Implementation

It is essential that faculty and staff members of the College be aware of their responsibilities under this policy. Central to the implementation of this College policy is avoidance of situations that may result in developing such consensual amorous relationship or even the appearance of such a relationship. Professional activities with students are of course fitting and proper; personal or private activities with students should be approached with great caution.

Informal resolution attempts will be made to resolve the situation through informal and mutually satisfactory means. If the situation can be resolved, and a professional and consensual amorous relationship properly separated, and if there is no reason to believe that further problems exist, the matter will be ended.

Formal Complaint Procedures

Any member of the College community who believes that this faculty-staff-student policy is being violated may lodge a formal complaint to this effect with the appropriate College official(s) (i.e., students report a complaint to the Dean of Students, faculty to the Provost, staff to the Human Resources Officer unless one of these persons is involved in such instance the report can go to any of the other reporting avenues). All complaints must be in writing and will be held in the strictest confidence. Disclosure concerning the existence, source or substance of a complaint will be solely at the discretion of the College official(s) investigating the complaint and will be limited to those who have an immediate need to know. The Dean of Students, Provost and the Human Resources Officer will follow a process like that in the Catawba College Sexual Harassment Policy for the investigation and initial resolution of the complaint to resolve the problem as expeditiously and confidentially as possible. This is a serious issue and has strong ramifications for both the students and the faculty/staff members involved. Students or employees will not be penalized or discriminated against in any way for reporting incidents, but knowingly filing a false or malicious complaint will be considered a violation of the Honor Code or College policy. Violation of this policy may result in sanctions up to and including termination of employment for employees. For faculty members with continuous tenure, any decision to terminate employment will follow procedures for termination with adequate cause.

Student Exchange Visitor Information System (SEVIS)

SEVIS is an online tracking system for International Students in F-1, J-1 and M-1 (and their dependents) Visa status. Through SEVIS, colleges enter and update various data regarding the International Students who have been issued Form I-20 by their institution. Federal law requires that Catawba regularly update vital information about the statuses of our International Students. This information includes, but is not limited to: change of address, change of name, change of major, dropping below full-time enrollment, practical training, illegal employment and non-enrollment. These and other occurrences are considered reportable events and Catawba College is mandated to report it.

Student Identification Cards

You are required to have a valid Catawba College student identification card during your time of enrollment. Cards are provided during registration through the Office of Student Affairs. When asked by any authorized College official, you are required to present your student ID card. Failure to do so will jeopardize your privilege of remaining on campus since we must have a method of determining our students from non-students. Students who fail to properly identify themselves upon request by a College official will be subject to referral to the Student Conduct Administrator. Student ID cards are necessary for admission to the residence halls (if you are a resident student), dining hall, athletic events, gym facilities and for borrowing library materials. Cards are also necessary for purchase of books from the Catawba College Bookstore. Cards are not transferable to other persons, and it is a violation of College policy to be in possession of another student's ID card for any reason, at any time, under any circumstance, except for the purpose of obtaining a "sick tray" from the dining hall on behalf of a student who is ill. A \$20 fee for a replacement card will be charged for all lost, stolen or damaged cards.

Threat Assessment Team (TAT)

The purpose of Catawba College's Threat Assessment Team (TAT) is to promote (1) the health and safety of the campus community, and (2) community members' health, well-being and successful experiences by coordinating information and developing support plans for people of concern. The TAT serves both students and employees and is charged with the task of determining if an individual poses, or may pose, a threat of violence to self, others or to the Catawba College community and to intervene to avert the threat and maintain the safety of the situation. The TAT responds to behaviors exhibited by students, employees, visitors and non-affiliated persons prior to a critical incident in an attempt to prevent violence so that the Catawba College campus remains a safe and secure learning and working environment.

In addition, the TAT assesses and coordinates the response to bias-related campus incidents. The Threat Assessment Team will investigate reported bias-related incidents to determine whether an incident is bias-related, and to recommend appropriate outcomes for the incident, including the necessity of involvement from law enforcement or other outside agencies.

Threat Assessment Team Members

- Dean of Students
- Associate Dean and Director of Conduct, Housing and Residence Life
- Director of Campus Safety
- Director of Counseling and Disability Services
- College Counselor
- Director of Health Services
- Student Affairs Administrative Assistant

Reporting a Bias Incident

Any member of the Catawba Community may report an incident by:

1. Logging into CatLink
2. Clicking on the "Cat Watch" link in the "Make a Request" box (located on both the "Home" and "Services" tabs)

CatWatch

Our safety at Catawba College will only be as effective as its reporting mechanisms for people and situations of concern. Through CatWatch, the Catawba community can report behaviors of one thinks may pose a threat of violence. No one wants to be a victim of vandalism, theft, discrimination or assault; and all must do their part to keep the campus community safe. The information shared will be used to investigate and intervene in situations of concern. Four reporting methods are available for threatening behaviors or situations:

- *If there is an emergency in progress, call Public Safety at 704-637-4000 or dial 911.*

- *To report an incident or a concern online, go to: www.catawba.edu/catwatch and complete the online report form.*
- *To report an incident or a concern by telephone, call 704-637-4000 Public Safety or 704-637-4410 Student Affairs.*
- *To make a report in person, contact any administrative office on campus for assistance.*

Visitors

Off-campus persons who visit resident students are expected to remain in the company of the person/s being visited. Students will be held responsible for the behavior of their guests as if that behavior were their own. For security reasons, the College does not permit the presence of visitors who have no stated reason for being on campus. The College reserves the right to have these persons escorted from campus.

CAMPUS PROPERTIES REPORTED

In this year's report there will be one main location reported in occurrences with the Clery Act based on location and how this facility was used. The location is: Catawba College (Salisbury)

Catawba College references public property as thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Please see the attached map for the detailed specifics for these regarding Catawba College.

Location Definitions

Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

Non-Campus: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to the institution's educational purposes, is frequently used by students, off campus houses and is not within the same reasonably contiguous geographic area of the institution.

Housing: Residence Halls or other college-owned residences.

Public Property: "public property" is defined by the Clery Act regulations as all public property including thoroughfares, streets, sidewalks, and parking facilities that is within the campus, or immediately adjacent to and accessible from the campus. Include the sidewalk across the street from your campus, but do not include public property beyond the sidewalk.

CATAWBA COLLEGE CAMPUS PARKING MAP

- Commuter Lot: 24 hours, 7 days**
- Admissions Visitors: 24 hours, 7 days**
- General Visitors: 24 hours, 7 days**
- Faculty & Staff: 7 a.m. - 4 p.m., M - F**
General: 4 p.m. - 7 a.m., Sat. & Sun. 24 hours
- Faculty & Staff: 7 a.m. - 4 p.m., 7 days**
- Faculty & Staff: 24 hours, 7 days**
- Resident Student: 24 hours, 7 days**
- Public Safety & Physical Plant: 24 hours, 7 days**
- General: Students, Faculty & Staff**
- No Parking - Fire lane: 24 hours, 7 days**
- Handicapped Parking**
- Outdoor Spaces**
- Call Boxes**
- Public Safety**
- Loading Zone 15 Minutes**



For more details such as GPS mapping, smoking areas, interactive campus map, virtual tours & contact info: www.catawba.edu/maps

Streets Adjacent to Campus



CATAWBA CAMPUS MAP

Revised Aug. 2012
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ACADEMICS & ADMINISTRATION

1. Florence-Busby-Corriher Experimental Theatre
 - a. Theatre Arts Annex
2. Robertson College-Community Center
 - a. Hedrick Little Theatre
 - b. Peeler Crystal Lounge
 - c. Keppel Auditorium
3. Center for the Environment
4. Shuford Science Building

5. Omwake-Dearborn Chapel
6. Ecological Preserve
7. Corriher-Linn-Black Library
 - a. Palmer Archives
8. Heath Hill Lodge
9. Heath Hill House
10. Facilities
12. Jann House / Public Safety
13. Williams Music Building
20. Maintenance, Grounds & Environmental Services
21. Cannon Student Center

- a. Proctor Student Health Center
- b. Bookstore
- c. Lerner Wellness Center
- d. Post Office
- e. Hurley Room
- f. Whitener Room
22. Hedrick Administration Building
24. Ketter Hall
 - a. Tom Smith Auditorium
25. Hoke Hall
29. President's House

30. Cloninger Guest House
 34. Partners in Learning
 37. McCachren-Epperson Theatre Arts Office
 38. Lilly Center's Corner Coffee
- ### ATHLETICS
17. Ruth-Richards Athletic House
 18. Abernethy Physical Education Center
 31. Newman Park (baseball)
 32. Shuford Stadium (football, lacrosse)

33. Hayes Field House
 35. Johnson Tennis Complex
 36. Frock Athletic Complex
 - a. Lacrosse Practice Field
 - b. Whitley Softball Field
 - c. Soccer Field
 - d. Practice Field
 - e. Practice Fields
- ### RESIDENCE HALLS
11. Hurley Hall
 14. Salisbury-Rowan Hall

15. Pine Knot Hall
16. Abernethy Village:
 - a. Goodman Hall West
 - b. Goodman Hall East
 - c. Graham Hall
 - d. Purcell Hall
 - e. Fuller Hall
19. Foil House Hall
23. Barger-Zartman Hall
26. Stanback Hall
27. Hollifield Hall
28. Woodson Hall

Campus Fire Safety Annual Compliance Report

Overview

The Higher Education Opportunity Act (Public Law 110-315) became law in August, 2008, requiring all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Catawba College.

Fire Log

The purpose of the Fire Log is to document any reported fire that occurred in any student housing. The Fire Log contains the following information:

- The date the fire was reported.
- The nature of the fire.
- The date and time of the fire.
- The general location of the fire.

A copy of the Fire Log may be obtained from the Office of Public Safety.

General Statement of College Owned/Controlled Student Housing

At Catawba College all residence halls are equipped with fire alarm systems that annunciate to the Public Safety Office and are monitored by Simplex Grinnell 24 hours/day, seven days/week. Hollifield, Pine Knott, Goodman East, Goodman West, Purcell, Fuller and Graham residence halls are equipped with fire sprinkler systems.

Fire Safety Plans

If a fire is discovered in any college building members of the campus are encouraged to call the Catawba College Public Safety Office at, 704-637-4000. The fire alarm emergency signal is a continuous sounding of the fire alarm. In case of a fire each person in the residence hall or building should leave the building as quickly as possible, using available stairways and fire escapes. Each student or campus community member should also leave room doors unlocked and close the door upon exiting their room. Students and community members should walk quietly and quickly downstairs and stand in a designated area away from the building. After reaching safety, call the Public Safety Office at ext. 4000 or dial 911 for assistance.

Emergency Telephone and Campus Number: 704-637-4000 or 911

Building Fire Equipment

Mechanical problems with locks, doors, or other security or fire equipment should be reported to Facilities Management or the Public Safety Office.

Students are encouraged not to walk on fire escapes of college buildings excepting during drills or a fire emergency. Any student found not evacuating the building immediately will be fined \$50 and is subject to additional disciplinary action.

How to Report a Fire

If a burning odor or smoke is present, call the Public Safety Office at extension 4000 (or dial 911). Report the exact location of the fire and, if known, what is burning. If a fire is detected, sound the building alarm by pulling an alarm station.

Fire Safety Procedures

The Student Conduct Administrator will use the resources and information provided by the resident Life Staff, Public Safety Officers, other college officials and local fire and law enforcement officers to determine the circumstances involved in the activation of the alarm.

The activation of a fire alarm will be investigated and subject to immediate conduct proceedings. The Student Conduct Administrator will make a determination of an (intentional) or (unintentional) fire alarm and proceed accordingly within the guidelines of the student conduct process.

Actions to Take

- If you can help control the fire without personal danger, take action with available firefighting equipment. If not, leave the area.
- A local alarm station will cause the alarm to sound; this will notify the alarm company and annunciate the panel box located in the Public Safety Office.
- Never allow the fire to come between you and an exit.
- Remove all persons from the danger area. Close doors behind you to confine the fire.

Response to Audible Fire Alarms

- If the audible alarm sounds, evacuate the building immediately.
- Do not use the elevators.
- If requested, accompany and assist persons with disabilities who appear to need assistance.
- Leave all parcels and personal property inside.
- Remain approximately 100 feet from the exits to help facilitate clear access to the building for the fire department.
- Return to the building only when instructed to do so by campus public safety, police, or fire department officials.

POLICIES RELATED TO FIRE SAFETY MEASURES

Open Flames: Students are strictly prohibited from using any object with the capability to create an open flame in the residence halls.

Candles and Incense: In conjunction with the open flames fire safety policy, all candles incense, oil burners, etc., are strictly prohibited in the residence halls.

Fireworks: The College strictly forbids the use or possession of fireworks, firecrackers, or any other type of explosive.

Decorations: The College strictly prohibits LIVE Christmas trees. Also, holiday and decorative lighting is prohibited as decorations in the rooms as this does not comply with fire safety regulations.

Electrical Equipment: In the event that students need additional outlets or plugs, surge protectors with an automatic circuit breaker are accepted electrical devices for use. All other plug extenders or multipliers are prohibited. Extension cords may not contain multiple plug ends or be connected to other extension cords.

Appliances and Cooking: The college has approved only a limited number of appliances that may be used in the residence halls. The following appliances are strictly prohibited: Open coil burners (hot plates), griddles or grills, regular toasters, electric hamburger or hotdog cookers (including George Foreman grills), indoor/outdoor grills or hibachis, and any high heat appliance capable of heating cooking oil to the boiling point.

Because residents of Abernethy Village and Hurley Hall will have access to kitchen facilities within their building, small plug in appliances (such as George Foreman grills, toasters, coffee makers, etc.) will be permitted in these areas. Appliances must use wall outlets and special

care should be taken to insure the proper operating procedures are strictly followed. Items such as oil fryers and coil burners (hot plates) will not be permitted.

Fire Safety Training

Catawba College Student Affairs, Resident Assistants and Public Safety Office conduct four fire drills annually in campus residence halls. At the beginning of each academic year all Resident Assistants receive fire extinguisher training from the Salisbury Fire Department. The Office of Student Affairs conducts four times annually health and safety inspections to insure residence are complying with North Carolina laws, as well as Catawba College’s policies and procedures regarding fire safety. Catawba College currently and routinely contacts the Salisbury Fire Department for training and advice.

Statistics For On Campus Student Resident Facilities

Statistics concerning the on campus student residential facilities are listed below in the most recent calendar year for which the date is available:

2014 Fire Statistics – No Reportable Incidents						
2014						
On-Campus Student Housing	Total Fires in Each Building	Date/Time of Incident	Date/Time of Incident	Number of Injuries That Resulted in Treatment at a Medical Facility	The Number of Deaths Related to the Fire	Value of Property Damage Caused by Fire
Woodson	0	0	0	0	0	0
Salisbury-Rowan	0	0	0	0	0	0
Goodman East	0	0	0	0	0	0
Goodman West	0	0	0	0	0	0
Purcell	0	0	0	0	0	0
Fuller	0	0	0	0	0	0
Graham	0	0	0	0	0	0
Pine Knott	0	0	0	0	0	0
Hurley	0	0	0	0	0	0
Foil	0	0	0	0	0	0
Stanback	0	0	0	0	0	0
Barger-Zartman	0	0	0	0	0	0
Heath Hill	0	0	0	0	0	0
Hollifield	0	0	0	0	0	0

2013 Fire Statistics – No Reportable Incidents**2013**

On-Campus Student Housing	Total Fires in Each Building	Date/Time of Incident	Date/Time of Incident	Number of Injuries That Resulted in Treatment at a Medical Facility	The Number of Deaths Related to the Fire	Value of Property Damage Caused by Fire
Woodson	0	0	0	0	0	0
Salisbury-Rowan	0	0	0	0	0	0
Goodman East	0	0	0	0	0	0
Goodman West	0	0	0	0	0	0
Purcell	0	0	0	0	0	0
Fuller	0	0	0	0	0	0
Graham	0	0	0	0	0	0
Pine Knott	0	0	0	0	0	0
Hurley	0	0	0	0	0	0
Foil	0	0	0	0	0	0
Stanback	0	0	0	0	0	0
Barger-Zartman	0	0	0	0	0	0
Heath Hill	0	0	0	0	0	0
Hollifield	0	0	0	0	0	0

2012 Fire Statistics – No Reportable Incidents**2012**

On-Campus Student Housing	Total Fires in Each Building	Date/Time of Incident	Date/Time of Incident	Number of Injuries That Resulted in Treatment at a Medical Facility	The Number of Deaths Related to the Fire	Value of Property Damage Caused by Fire
Woodson	0	0	0	0	0	0
Salisbury-Rowan	0	0	0	0	0	0
Goodman East	0	0	0	0	0	0
Goodman West	0	0	0	0	0	0
Purcell	0	0	0	0	0	0
Fuller	0	0	0	0	0	0
Graham	0	0	0	0	0	0
Pine Knott	0	0	0	0	0	0
Hurley	0	0	0	0	0	0
Foil	0	0	0	0	0	0
Stanback	0	0	0	0	0	0
Barger-Zartman	0	0	0	0	0	0
Heath Hill	0	0	0	0	0	0
Hollifield	0	0	0	0	0	0

CAMPUS CRIME STATISTICS/SECURITY REPORT

Information about campus policies and procedures

Annual statistics for Calendar Years 2012-2014

Catawba College is committed to providing a safe and secure environment for all members of the campus community and guests of the College. The College provides security services 24 hours a day, every day of the year, through the Office of Public Safety, located in the Jann House.

Members of the College community are encouraged to report any accident, crime, or suspicious activity immediately upon discovery to the Office of Public Safety by dialing 4000 from any campus phone, or (704) 637-4000 from an off-campus phone. Emergency telephones, which automatically connect the caller to the Office of Public Safety, are available in the West Campus Parking Lot (behind Woodson Hall), the parking lot behind the library, the parking lot behind the Robertson College Community Center, and outside six of the campus residence halls. A 911 call from campus will be routed by the Rowan County Communications Center to the appropriate local response agency (police, fire, ambulance, or rescue service). If circumstances warrant, crime alerts are prepared and posted either selectively (e.g.: when pertinent only to a particular building or area) or campus-wide. The Director of Public Safety and/or the Dean of Students will decide when a crime alert is warranted. Either of these individuals can order the posting of a crime alert.

Campus facilities other than residence halls are generally accessible to the public during routine business hours with exterior doors unlocked. Public Safety officers patrol academic and administrative areas on a limited basis after routine business hours and secure exterior entrances after the last scheduled activity of the day. Persons working after hours are encouraged to take precautions when entering and exiting their offices, to keep their office doors locked when working after hours, and to notify the Office of Public Safety if they are working late into the evening. Escort service from one's office to the parking areas is available by calling 4000.

There are 13 dormitories on campus staffed with Resident Assistants. The professional Residence Life staff is available throughout normal business hours by dialing (704) 637-4410, and a staff member is always on duty to respond to emergencies involving students. Escort service on campus is provided to all members of the College community upon request. Call 4000 and advise the officer of the location at which you wish to be met, the time, and your destination.

Public Safety officers are on duty at all times. Officers are specifically responsible for patrolling the campus; securing buildings and property; enforcing federal, state, and local laws as well as College regulations; providing escort service; assisting with traffic and crowd control at College-sponsored events; and providing campus-wide crime prevention education. The members of the Public Safety team work closely with the Salisbury Police Department, which routinely patrols the campus.

The Office of Public Safety relies heavily upon each member of the College community to report suspicious activity. Because officers cannot be everywhere and see everything that occurs, your help is needed in reporting suspicious or criminal activities. Students, faculty, and staff are encouraged to (1) be alert for suspicious and criminal activities and conditions that may represent a hazard to the community, and (2) get involved by becoming more security conscious and by reporting incidents, no matter how insignificant they may seem. Crimes that go unreported cannot be solved, and perpetrators may have the opportunity to commit additional and perhaps more serious crimes. It is important that you report incidents

immediately and provide as much information as possible. When you report an incident, provide the following information: (1) the nature and time of the incident; (2) where the incident occurred; (3) persons involved and a description; (4) direction and method of travel; (5) vehicles involved and a description.

The Office of Public Safety subscribes to the philosophy that ensuring a safe environment is the responsibility of all members of the Catawba community. The department supports efforts that encourage students and employees to be responsible for their own security and the security of others. Programming on safety and security for students is coordinated by the Student Affairs Office and is implemented through various programs, including New Student Orientation and residence hall activities. All students receive the student handbook at the time they first register for classes in an academic year.

Catawba College Crime Statistics

Catawba College is pleased to comply with The Jeanne Clery Act, which mandates that colleges and universities publish statistics for certain categories of substantiated crimes, to help ensure that students, faculty and staff at those institutions are aware of the facts about crime and safety on their campuses. While colleges in general are relatively safe places, national patterns clearly show that there is a need for vigilance by all campus members against crime on campus.

The Office of Public Safety maintains crime statistics in accordance with The Jeanne Clery Act and the FBI's Uniform Crimes Report definitions and publishes them annually in coordination with the Salisbury Police Department.

The following statistics are presented to increase safety awareness campus-wide. Amendments to The Jeanne Clery Act require the office to present the number of on-campus incidents of murder, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson formally reported to the Office of Public Safety and/or the Salisbury Police Department. Statistics concerning liquor laws, drug abuse, and weapons violations indicate the number of arrests and/or referrals for campus disciplinary action for the specified periods of time

CLASSIFYING CRIME STATISTICS

The statistics on the preceding pages are published in accordance with the standards and guidelines used by the Federal Bureau of Investigation Uniform Crime Reporting Handbook and the Clery Act.

The number of victims involved in a particular incident is indicated for the following crime classifications: murder/non-negligent manslaughter, negligent manslaughter, forcible and non-forcible sex offenses and aggravated assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart.

The number of incidents involving a particular offense is indicated for the following crime categories (includes one offense per distinct operation): robbery, burglary, larceny and arson. For example, if five students are walking across campus together and they are robbed, this would count as one instance of robbery in the crime statistics chart.

In cases of motor vehicle theft, each vehicle stolen is counted. In cases involving liquor law, drug law and illegal weapons violations, each person who was arrested is indicated in the arrest statistics. If an arrest includes offenses for multiple liquor or drug law violations, it is only counted as a drug law violation since it is the more egregious offense.

The statistics captured under the “Referred for Disciplinary Action” section for liquor law, drug law, and illegal weapons violations indicate the number of people who are referred to the Student Conduct system in the Office of Community Standards and Conduct and found responsible for violating those specific laws. Being found responsible includes a referral that resulted in disciplinary action being initiated by the judicial system and a record of the action being kept on file.

Statistics for hate crimes are counted in each specific Clery-reportable crime category and therefore are part of the overall statistics reported for each year. The only exception to this is the addition of a bias-motivated simple assault resulting in bodily injury; the law requires that this statistic be reported as a hate crime even though there is no requirement to report the crime in any other area of the compliance document.

Defining Crime Terms

Murder and Non-negligent Manslaughter: The willful (no negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Forcible Sex Offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

Forcible Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object or oral penetration by a sex organ of another person, without the consent of the victim.

Forcible Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Non-Forcible Sex Offenses: Unlawful, non-forcible sexual intercourse.

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force, violence and/or causing the victim fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by

the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joy riding.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (Demerol, methadone) and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Illegal Weapons Law Possession: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Hate Crimes:

Crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, religion, sexual orientation, gender, ethnicity or disability. Reportable crimes that are reported as hate crimes in the chart are coded in row 10. Additional categories for reporting hate crime data include larceny; simple assault; intimidation, and destruction, damage or vandalism of property.

Domestic violence:

includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

Dating violence:

means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

Stalking:

means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

Student Conduct referrals:

persons not arrested for liquor law violations, drug law violations or illegal weapons possession, but who were referred for campus disciplinary action. A referral for campus disciplinary action for violation of university policies regarding alcohol, drugs or weapons does not necessarily mean that a violation of law has occurred. Referrals that were the result of arrest or citation are reflected elsewhere in the chart. Data reported by the number of individuals referred for campus disciplinary action are from the Office of Community Standards and Student Conduct and University Housing reports.

Institution: Catawba College (198215001)
User ID: C1982151

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2012	2013	2014
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	6	2	
d. <u>Rape</u>			0
e. <u>Fondling</u>			1
f. <u>Sex offenses - Non-forcible</u>	0	0	
g. <u>Incest</u>	0	0	0
h. <u>Statutory rape</u>	0	0	0
i. <u>Robbery</u>	1	0	0
j. <u>Aggravated assault</u>	0	0	0
k. <u>Burglary</u>	27	16	15
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
m. <u>Arson</u>	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Institution: Catawba College (198215001)
User ID: C1982151

Criminal Offenses - On-campus Student Housing Facilities

Of those criminal offenses reported to have occurred On Campus, enter the number that occurred in On-campus Student Housing Facilities.

Criminal offense	Total occurrences in On-Campus Student Housing Facilities		
	2012	2013	2014
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	4	2	
d. <u>Rape</u>			0
e. <u>Fondling</u>			1
f. <u>Sex offenses - Non-forcible</u>	0	0	
g. <u>Incest</u>	0	0	0
h. <u>Statutory rape</u>	0	0	0
i. <u>Robbery</u>	0	0	0
j. <u>Aggravated assault</u>	0	0	0
k. <u>Burglary</u>	26	10	6
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0

l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes							
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. Incest	0	0	0	0	0	0	0
h. Statutory rape	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	2	0	0	2	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	2	1	0	1	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Occurrences of Hate crimes							
Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. Incest	0	0	0	0	0	0	0
h. Statutory rape	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Institution: Catawba College (198215001)
 User ID: C1982151

Hate Crimes - On-campus Student Housing Facilities

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in On-Campus Student Housing Facilities. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes								
	2014 Total	Category of Bias for crimes reported in 2014							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
d. <u>Rape</u>	0	0	0	0	0	0	0	0	0
e. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes						
	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	1	1	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes					
	2012	Category of Bias for crimes reported in 2012				

	Total	Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

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Institution: Catawba College (198215001)
User ID: C1982151

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes									
	2014 Total	Category of Bias for crimes reported in 2014								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> <i>(Do not include theft from a motor vehicle)</i>	0	0	0	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes

Criminal offense	2013	Category of Bias for crimes reported in 2013
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	Total	Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. Incest	0	0	0	0	0	0	0
h. Statutory rape	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Occurrences of Hate crimes

Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. Incest	0	0	0	0	0	0	0
h. Statutory rape	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses- On Campus

c. Stalking

Crime	2012	
Total occurrences On Campus		
	2013	2014

0
1
0

Caveat:

Institution: Catawba College (198215001)
User ID: C1982151

VAWA Offenses- On-campus Student Housing Facilities

- a. Domestic violence
- b. Dating violence
- c. Stalking

Crime	
Total occurrences in On-campus Student Housing Facilities	

2012	0
2013	0
2014	0

Caveat:

Institution: Catawba College (198215001)
User ID: C1982151

VAWA Offenses- Public Property

- a. Domestic violence
- b. Dating violence
- c. Stalking

Crime	2012	
Total occurrences on Public Property		
	2013	2014

0
0
0

Caveat:

Institution: Catawba College (198215001) User ID: C1982151

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2012	2013	2014
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	1
c. <u>Liquor law violations</u>	0	0	1

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - On-campus Student Housing Facilities

Of those Arrests for crimes that occurred On Campus, enter the number of crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2012	2013	2014
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2012	2013	2014
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	1
b. <u>Drug abuse violations</u>	0	0	2
c. <u>Liquor law violations</u>	1	0	3

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2012	2013	2014
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	19	14	10
c. <u>Liquor law violations</u>	180	58	34

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Institution: Catawba College (198215001)
User ID: C1982151

Disciplinary Actions - On-campus Student Housing Facilities

Enter the number of persons referred for disciplinary action for crimes that occurred in On-campus Student Housing for Facilities each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2012	2013	2014
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	12	11	10
c. <u>Liquor law violations</u>	97	58	33

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Institution: Catawba College (198215001)
User ID: C1982151

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2012	2013	2014
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, arrests or disciplinary action referrals for weapons, drug or liquor law violations, and domestic violence, dating violence, or stalking incidents that have been unfounded.

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number			
	2012	2013	2014	
a. <u>Total unfounded crimes</u>				0

Caveat: