

Catawba College
Faculty Senate Minutes
March 1, 2007

Senators Present: Barnes, Freeze, Hayes, Homan, Horner, Hunt, Osterhus, Roberts, Silverburg, Zerger, and Zink.

The Catawba College Faculty Senate met on Thursday, March 1, 2007, in the Rendleman Conference Room. Dr. Freeze called the meeting to order and presided.

Old Business

Members of the Senate asked that the following be added to the list of old business:

1. Elect a replacement for the position that Dr. Slate vacated
2. Unfunded Chairs
3. Emeriti office space and benefits
4. Intellectual property
5. Guidelines for committees to use when submitting items to the faculty

The next item that the Senate considered was the process for awarding the Swink prize. Dr. Freeze distributed a proposal that Dr. Zink had written. After some discussion about particular items the following motion was made and seconded:

In order to receive the award a candidate must have at least five years of full time teaching experience at Catawba College.

The motion passed unanimously.

The motion was then made and seconded to except the following proposal:

1. Chair of the Faculty Senate calls for nominations* from the faculty. The nominator sends an electronic letter to the chair of the Faculty Senate. The letter must include an introductory paragraph and a substantial paragraph that explains the justification for the nomination. The letter should be no more than one page.
2. Chair of the Faculty Senate contacts the Department (or Program) Chair and asks for a letter addressing the candidates nomination.
3. Faculty Senate meets to rank and possibly narrow down the pool of nominees.
4. Chair of the Faculty Senate contacts the selected nominees and requests supporting documentation. The supporting documentation includes a current, brief vita and a one page letter citing reasons the nominee should be considered for the award. The letter can include summarizations of teaching evaluations and/or a teaching philosophy.
5. Faculty Senate meets and selects the top candidate.
6. Award will be given.

*Nominees must have at least 5 years of full-time teaching service at Catawba College.

The motion passed unanimously.

Catawba College
Faculty Senate Minutes
March 1, 2007

The following motion was then made and seconded:

No one can win the Swink prize more than once in five years.

After some discussion a vote was taken and the motion failed to pass.

The following motion was then made and seconded:

There are no stipulations on winning the award other than those stated in the procedure.

The motion passed unanimously.

The following motion was then made and seconded:

Step 6 in the process should be modified to state that the “Award **may be** given”.

The motion passed unanimously.

The next issue that the Senate considered was the revising of the Tenure and Promotion procedure that President Knott had asked us to consider. Dr Freeze distributed a copy of an email from Dr. McCartney that asked the Senate to “place the issue on hold”. The Senate noted that this is an issue that we have been working on for two years now as part of our revision of the Faculty Handbook. It was noted that any proposal would need to come before the full faculty from the Faculty Tenure and Promotion Committee. Dr. Freeze pointed out that he had planned to take any proposal that the Senate made to the FTPC so that they could consider it and then possibly bring it before the faculty. The Senate decided to try to work with what is already in the handbook and write it so that it can all be together in the new handbook. Dr. Freeze asked the Senators to read through the policy in the current handbook and bring questions to the next meeting.

New Business

There was no new business.

With no time remaining the meeting was adjourned at 11:50.

The next meeting of the Faculty Senate is scheduled for Thursday March 15, 2007 at 11:00 am in the Rendleman Conference Room.

Respectfully submitted,

Jason W. Hunt, Ph.D.
Faculty Senate Secretary