

## February Opportunities for you!

*These opportunities cover a variety of different majors-  
Check them out- they could be perfect for you! Read all ☺*

### **\*Cabarrus Health Alliance Internship Opportunities - Summer 2015**

**If you are interested in any of these opportunities, please complete an internship application form on the CHA webpage ([www.cabarrushealth.org](http://www.cabarrushealth.org)) and email it to [employment@cabarrushealth.org](mailto:employment@cabarrushealth.org).**

**Check out the website: [www.cabarrushealth.org](http://www.cabarrushealth.org)**

#### **1) Human Resources:**

Description of responsibilities: CHA has an extensive employee wellness program. The intern will help to plan for wellness activities for the upcoming year. Some illustrative tasks include, but are not limited to the following: designing calendars, bulletin boards, marketing flyers and materials, compiling data and reports, and analyzing trends. This opportunity is ideal for someone looking to learn about employee engagement and human resource management. *Degrees best suited for this opportunity include, but are not limited to: MPH, Marketing, Human Resources, and Business Administration.*

Dates: Flexible

Hours per week: 30 hours a week

Number of weeks: 8-10

Paid

#### **2) Triple P – Positive Parenting Program:**

Description of responsibilities: The Triple P Program provides training and guidance to doctors, social workers, guidance counselors, etc. in order to help parents cope with the daily and normal struggles of parenthood. The intern will assist with Triple P trainings (set up, supply preparation), attend Triple P trainings and coalition meetings, analyze data using Excel, participate in peer support

meetings, and help build media and news articles related to Triple P events. *Degrees best suited for this opportunity include, but are not limited to: MPH, Social Work, anything that interacts with families, etc.*

Dates: Flexible

Hours per week: 15 hours a week

Number of weeks: 8

Paid

### **3) Smart Girls kNOW Program:**

Description of responsibilities: During the summer, Smart Girls kNOW and TRAIL (Take Responsible Actions in Life) will be providing Smart Girls kNOW sessions at The Boys & Girls Club of Cabarrus County and The Refuge Church. TRAIL will be hosting Arts Summer Advantage programs for Kannapolis youth at Kannapolis Library. We anticipate that the intern will be able to have a hands-on experience by assisting in the facilitation of these programs. Another important element that they will be assisting with is fidelity monitoring. They will also have the opportunity to work on a summer-long project that will be focused on the Smart Girls and Making Proud Choices curricula. This project will allow them to explore promising practices and evidence-based materials and creatively update activities and information. *Degrees best suited for this opportunity include, but are not limited to: Public Health, Social Work.*

Dates: Flexible

Hours per week: 20 hours a week

Number of weeks: 8

Paid

### **4) Dental:**

Description of responsibilities: The intern will work as part of the Dental Team at CHA and learn the various systems used to manage an effective and successful dental practice. The intern will have the opportunity to shadow all staff in order to learn and experience dental operations. The intern will take on specific projects related to the new Portable Dental Unit including but not limited to marketing materials, registration forms, and tracking documents. The intern will have the opportunity to develop calendars to help communicate schedules to staff and documents to keep the portable unit organized and fully stocked. *Degrees best*

*suited for this opportunity include, but are not limited to: Dentistry (Dentist, Dental Assisting, and Dental Hygienist), Medical Office Management, Public Health, and Business Administration.*

Dates: Flexible

Hours per week: 20 hours a week

Target: 160 hours total

Paid

## \*NC Museum of Natural Sciences Summer Camp

### Employment Opportunity

<http://naturalsciences.org/programs-events/summer-camps>

The North Carolina Museum of Natural Sciences in Raleigh is now hiring enthusiastic staff for its 2015 Summer Camps! The Museum offers week-long, full-day and half-day hands-on science camps for children in rising K through 8th grades. Camps run June 15 through July 31. Museum camps are offered in three locations – the Museum building in downtown Raleigh, Historic Yates Mill County Park in southern Wake County, and Prairie Ridge Ecostation in west Raleigh.

#### Positions Available

**Deputy Camp Coordinator** – in the spring, this position assists the Summer Camp Coordinator with administration and management of the upcoming summer camp program. The Deputy Coordinator will assist in planning, marketing and promotion, scheduling, execution, budget and evaluation of 21 camps offered to rising K-8 graders. Candidates should have the ability to work with campers and parents, have previous experience in a formal or informal education setting, be a team leader as well as a team member, and be able to interact professionally with Museum staff.

The Deputy Camp Coordinator position must have a college degree or equivalent experience. This position pays \$ 14/hr and is limited to 20 hours a week. Dates of employment will begin as soon as possible and run through June 12 with the potential to be hired through the end of the summer.

**Camp Coordinator Assistant** – this position assists the Summer Camp Coordinator to ensure that all of the camps are organized, supplied, and running smoothly on a daily basis. Candidates will help prepare camp paperwork, maintain camp program supplies including supervising the daily clean-up of classrooms and equipment. Candidates should have the ability to work with diverse age groups including campers and parents, have previous experience

in a formal or informal education setting, be a team leader as well as a team member, and be able to interact professionally with Museum staff. Special education experiences are helpful.

The Camp Coordinator Assistant must have a college degree or equivalent experience. This position pays \$ 14/hr. This position is based at the Museum's main building in downtown Raleigh, but will occasionally travel to other camp locations. This position will be hired for 6 weeks of camp.

**Outdoor Instructor** - this position will work with elementary through middle school age children at two outdoor settings; Prairie Ridge Ecostation and Historic Yates Mill County Park. Ideal candidates will have experience teaching outdoors. Topics include: field ecology, trail programs, local history, canoeing, fishing, trip planning, and camping. The instructor will be the key liaison between parents, campers, and the Summer Camp Coordinator as well as plan, coordinate, and implement camp schedules.

Outdoor Instructor must have a college degree or equivalent experience. Candidates must be certified in CPR and First Aid. Wilderness First Aid or advanced lifesaving certification would be helpful. Salary starts at \$12.75/hour. Camps are located at Prairie Ridge Ecostation and Historic Yates Mill County Park. This position will be hired 5-6 weeks of camp.

**Outdoor Assistant Instructor** - this position works under the supervision of the Outdoor Instructor in providing hands- on, informal science learning activities. The Assistant helps to prepare and present natural science program for rising K-8 grades. Candidates should have an interest in the natural sciences, ability to communicate effectively and an enthusiasm for science teaching. Past experience working with children is preferred. Assistant Instructors will work with the Instructor prior to the beginning of camp to plan camp activities.

Outdoor Assistant must have a high school degree/GED, be 18 year of age, and have previous applicable work experience. Candidates must be certified in CPR and First Aid. Wilderness First Aid or advanced lifesaving certification would be helpful. This position starts at \$10.50/hour. Camps are located at Prairie Ridge Ecostation and Historic Yates Mill County Park. This position could be hired for a minimum of 3 weeks, or as long as 6 weeks during the summer.

**Lead Instructor** – Lead Instructors work with their partner instructor or assistant to prepare and present hands-on natural science programs and informal science activities for campers on a daily basis. Lead Instructors work closely with Museum staff and the Summer Camp Coordinator to incorporate Museum materials and program goals. Successful candidates will have the ability to communicate an enthusiasm for natural science to children. They should have previous experience in a formal or informal education setting, and work well with others in a collaborative environment. Lead Instructors will plan, coordinate, and implement camp schedules, including speakers, overnights, games, lead creative large group activities, and camper supervision.

Lead Instructors must have a college degree or equivalent experience. Salary starts at \$12.75/hour. This position could be hired for a minimum of 3 weeks, or as long as 6 weeks during the summer.

**Assistant Instructor** - this position works under the supervision of a Lead Instructor in providing hands-on, informal science learning activities. The Assistant helps to prepare and present natural science program to groups for rising K-8 grades. Candidates should have an interest in the natural sciences, ability to communicate effectively and an enthusiasm for science teaching. Past experience working with children is preferred. Assistant Instructors will work with the Instructor prior to the beginning of camp to plan camp activities.

Assistants must have a high school degree/GED, be 18 years of age, and have previous applicable work experience. This position starts at \$10.50/hour. This position could be hired for a minimum of 3 weeks, or as long as 6 weeks during the summer.

*All positions are temporary positions working for the summer an average of 40-50 hours per week. Camp hours vary by location. Downtown Museum camps run from 8:45am-5:00pm, Prairie Ridge Ecostation camps run from 8:30am-3:30pm, and Historic Yates Mill County Park camps run from 8:30am-3:30pm. Staff is expected to arrive at camp locations a minimum of 30 minutes before the program begins and stay afterwards to clean up.*

*All summer camp staff is required to attend **mandatory orientation on Friday, March 27th and Saturday, March 28th**. Additional hours, up to a maximum of 30, are available for program development, class set-up, staff training, animal handling training, and end of camp clean up. To see this year's camp topics visit <http://naturalsciences.org/programs-events/summer-camps>*

### To Apply

Email the job application, resume, and cover letter to [laura.dameron@naturalsciences.org](mailto:laura.dameron@naturalsciences.org). In your cover letter, please list the position you are applying for, weeks of availability and the camp titles you are qualified to teach.

### Application Deadline

Application deadline is Friday, February 20, 2015.

## **\*Capital Broadcasting Company Inc.**

Durham, NC

Baseball Staff Accountant

Full time

Click on link to see description:



Capital Broadcasting  
baseball opening.pdf

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### Club Leaders- paid

Salisbury Academy is looking for students to lead their after school clubs on Fridays from 1:15 to 3:15pm You can choose the club you like, depending on your skills/specialty, such as dance, science, crafty cooks, sports, etc.

It is for students from the 1<sup>st</sup> to 5<sup>th</sup> grade and pays \$15/ hour.

Dates are as follows:

#### **4<sup>th</sup> Quarter**

March 20

March 27

April 10

April 17

April 24

May 1

May 8

May 15

May 29

**If interested, contact Lainey McMillan** at [lmcmillan@salisburyacademy.org](mailto:lmcmillan@salisburyacademy.org)

Salisbury Academy is located at 2210 Jake Alexander Blvd., North | Salisbury, NC 28147  
704-636-3002, ext. 110

| <http://www.salisburyacademy.org>

## **\*Southern Teachers Agency**

### **K-12 Teaching Jobs**

*Southern Teachers Agency is the oldest [teacher agency](#) in America.  
We've helped candidates find jobs at great schools since 1902.*

Schools need great teachers, and each year STA helps nearly [600](#) private and [independent schools](#) in Mid-Atlantic and Southern states find candidates.

STA currently has 715 teaching and administrative jobs listed for the 2015-16 school year.

#### **Requirements:**

Candidates do not have to be in a teacher-preparation program or major in education to be considered for faculty positions at outstanding independent schools. While some educational experience is desirable, most secondary-school teachers are hired based on their major—their subject knowledge—and their gifts for working with young people. Candidates should have a minimum GPA of 3.0.

#### **Application process:**

[Click here to apply.](#) Because we interview all of our candidates, it can take several weeks to become an active STA candidate. Schools are filling teaching positions now, so candidates should apply right away!

STA provides a **free** service for candidates.

## **\*Fastenal**

Sales Trainee  
Part-Time Position Available  
Mooresville and Concord, NC

Go to the website to see about part time positions with Fastenal and apply under “careers”. [www.fastenal.com](http://www.fastenal.com)  
These Sales training jobs can lead to full time careers.

**\*Arden Theatre Company**

Philadelphia, PA

Arden Professional Apprentices Program

Class 23 / 2015-16 Season

[www.ardentheatre.org](http://www.ardentheatre.org)

The Arden Theatre Company is currently seeking its 23rd class of Arden Professional Apprentices (APAs) for the upcoming 2015/16 season.

The Arden Professional Apprentices Program's philosophy is to provide a comprehensive knowledge of the inner workings of a nonprofit regional theatre. It was designed with the intent to foster future theatre leaders providing education and understanding in EVERY aspect of operations including front of house, box office, marketing, development, artistic, education, production, stage management, finance, and general management.

This apprenticeship is a full-time-plus commitment from its start in August until its completion in mid-June. Each week an apprentice is generally utilized in ALL departments and is scheduled for approximately 54 hours.

Housing and transportation are the apprentice's responsibility. Bachelor's degree or equivalent required.

Compensation: The program offers a salary of \$400 per week, health insurance, paid time off, complimentary tickets to Arden Theatre Company productions, understudy opportunities, and the opportunity to meet and network with members of the Philadelphia community.

Application Process: **Applications will be accepted via our website beginning on Monday, February 2nd 2015 and will continue through Friday, May 15, 2015.** Once your application has been received you will be emailed a confirmation.

**Please visit our website for more information and to apply:**

<http://www.ardentheatre.org/opportunities/apa.html>

40 N. 2nd Street

Philadelphia PA 19106

215-922-1122 Box Office

215-922-8900 Administration Office





## Middle District of North Carolina Internship Information

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The Middle District of North Carolina would like to inform you and any qualified juniors and seniors about an internship opportunity in federal law enforcement. This unpaid internship is designed to provide a wide range of actual work experience to enable the student to become familiar with the performance of both administrative and Deputy U.S. Marshal functions. The interns will be assigned to the following divisions:

General Operations

Investigations

Seized Assets

Judicial Security

Management

The United States Marshals Service is seeking students that are interested in a career as a sworn law enforcement officer, with priority given to applicants that desire to work as a Deputy U.S. Marshal. Applicants must be in good academic standing and enrolled at an accredited college or university as a full time student in their junior or senior year with an overall GPA of 3.0. Applicants must be a U.S. citizen. Fields of study that have been utilized historically are majors from the social sciences (Criminal Justice, Psychology, Sociology, and Political Science). These majors are not all inclusive. Desired applicants should also be strongly motivated, be physically fit, have strong communication skills, and possess an ability to work in a professional environment with a large number of personnel. This internship requires a minimum of working 24 hours per week in the Greensboro, North Carolina area. Interested applicants should complete the **attached information packet** and submit it, along with a resume and unofficial copy of your transcript to the following address:

United States Marshals Service

Attention: Intern Program Coordinator

324 West Market Street, Suite 234

Greensboro, NC 27401

Applications sent via email or hand delivered will not be accepted. Application must be post marked by closing dates listed below. Competitive applicants will be notified and will be required to pass a

structured interview and a limited background investigation before being offered a position.

**Fall 2015-** Application must be post marked between **January 1 and March 1, 2015**

**Spring 2016-** Application must be post marked between **May 1 and July 1, 2015**

**Summer 2016-** Application must be post marked between **October 1 and December 1, 2015**