

President's Staff Award Selection Process:

The Chairman of the Staff Council will collect all the nominations. The nominations will then be given to the Nomination Sub-Committee for the President's Award for Staff Excellence to review. The nomination sub-committee will select the top 3-5 candidates from the pool of nominees.

These candidates will then be presented to the President of the College. He/she will select/vote on the winner from the nominees presented. The 3 finalists for the award will be notified that they have been selected as a 'finalist' and encouraged to attend the Spring Awards Convocation.

*(in the event that a nomination form is incomplete or needs further information, the individual making the nomination will be contacted by a member of the sub-committee to have him/her further elaborate on the nominee)