# Catawba College's Community Music Program

## REGISTRATION FORM

***(please print)***

**DATE: _____**

**STUDENT INFORMATION**

_____ _____ _____ _____ _____ *(check one)*

STUDENT NAME Current Grade Year Age New or Returning Student

_____

Parent's Name E-Mail Address

_____

Address City State Zip Code

_____ _____ _____ _____

Home Phone Work Phone Cell Phone How did you learn about Community Music?

**CLASS/ENSEMBLE INFORMATION**

Class/Ensemble Name _____ Day _____ Time _____ Date of first class (*if pro-rated*)_____

Instructor's Name _____ Tuition for Class $_____ *Music/Materials Fee $_____ *(* see tuition information)*

**PRIVATE LESSON or SEMI-PRIVATE LESSON INFORMATION**

Instructor's Name (if known) _____ Instrument _____

Lesson Duration: 30 minutes _____ 45 minutes _____ 60 minutes _____ *(check one)* Date of first lesson (*if pro-rated)*_____

Tuition for Private Lesson $_____ Tuition for Semi-Private Lesson $_____

**Payment must accompany registration.**

**PAYMENT POLICIES:**

Class size is limited and students will not be considered registered until payment of at least half of tuition costs, and all music/materials fees are submitted with the completed registration form. A $15.00 Late Fee will be charged on payments made after scheduled payment dates (November 2-fall). Students are expected to continue lessons for the duration of the semester. A partial refund is available for private lessons if the student gives a notice to withdraw before the third lesson. After the third lesson, no refunds will be given. In the case of class enrollment, **no refund can be issued once a class has started**. All withdrawals are subject to the non-refundable registration fee. If payments are made on a monthly basis, the parent/student is responsible for doing so. Notices for remaining balances will only be given by request and at mid-semester.

**DISCOUNTS:**

1. Families with Multiple Enrollments: A family registered for 2 or more Private Lessons, Ensembles or Classes may receive a 5% discount on the 2nd and/or any additional registrations on Class Tuition or Private Lesson Tuition with the 1st enrollment tuition paid at full rate. Discount applies to the lesser tuition amount.
2. Catawba College Faculty and Staff employees, spouse or children may receive a 10% discount on all Class, Ensemble or Private Lesson Tuition.

**CANCELLATIONS:**

Full refunds will be made automatically if the Community Music Program cancels a course. Private lessons or classes cancelled by the instructor will be rescheduled. Once enrolled, students are expected to attend all lessons. Catawba Community Music has a no makeup policy. In case of severe weather, cancellations will be in conjunction with the Rowan-Salisbury public school closings.

**PAYMENT INFORMATION** *Please complete a separate form for each student in family. Please note number of students in family participating in program _____.*

**Make check payable and mail to:**

**CATAWBA COMMUNITY MUSIC**
**2300 W. INNES ST.**
**SALISBURY, NC 28144**

**Music/Materials Fee (if applicable) $ _____**
**TOTAL AMOUNT DUE $ _____**
**AMOUNT PAID $ _____**
**AMOUNT DUE $ _____**

*Phone: (704)645-4847 or (336)456-4017* www.catawba.edu/communitymusic
*Office Location: Catawba College Campus, Hoke Hall, 3rd floor, Room 307*