

**Catawba College**  
**STAFF COUNCIL**  
**September 27, 2011**  
**11:00 AM - Whitener Room**

Council Members in attendance: Amy Williams (*Council Chair*), Ann Dunn (*Council Secretary*), Bridgette Gibbs, Christy Clifton, Mike Eden, Amanda Lanier, Shane Flowe, Ray Porter, Sarah Rossini, Rodney Rymer, Michael Swan, and Alexandra Watts.

Amy Williams, *Council Chair*, called the meeting to order.

***Secretaries Report:***

Minutes from the last meeting of the Staff Council were approved as submitted.

***Rowan Helping Ministries Collection Drives:***

The Council's first Rowan Helping Ministry Collection Drive will be held during the first two weeks of October (October 3-14). Staff members responsible for boxes and box locations are listed below.

- Ann Dunn                      Second Floor Ketner Hall
- Kim Smith                     Second Floor Hedrick Administration Building
- Amy Williams                First Floor Hedrick Administration Building (Registrar's Office)
- Michael Swan                Goodman Physical Education Center
- Amanda Lanier                Center for the Environment

Alexandra Watts contacted RHM for a list of items needed. Requested items are listed below.

- Peanut Butter
- Jelly
- Canned Soups
- Canned Meats
- Canned Beans
- Sugar
- Pajama Sets 1X, 2X, 3X, 5X & 6X

Collected items will be delivered to Rowan Helping Ministries on Monday, October 17.

***Faithful Friends Animal Shelter Collection Mini-Drive:***

Staff Council is planning to sponsor the first of a series of mini drives to benefit the Faithful Friends Animal Shelter November 7 – 14... Among the items needed are pet toys, pet food, and clean old towels. Faithful Friends is not yet open, but they have a place to store donated items. Collection boxes will be located in the same areas as the Rowan Helping Ministries collection boxes.

Because Rowan Humane Society is not a shelter, Staff Council will not be including them in their future mini pet benefit drives. Staff Council has decided to hold off on benefit collections for Saving Grace Farms and the Horse Protection Society. The group has decided to concentrate its efforts on organizations offering shelter to homeless dogs and cats.

### ***Fall 2011 Staff Development Programs:***

- In lieu of a Staff Development Program for October, Staff Council is sponsoring a Social event on October 26.
- Rodney Rymer will organize the Technology Petting Zoo (Phase II) for November
- Christy Clifton will teach a bow-making workshop for interested faculty and staff members during the first week of December. The cost per person will be \$5.00 for three bows. This will include three different types of ribbon. Reservations will be required for the workshop.

### ***Survey on Staff Development Programs and Socials:***

Amy passed out a short survey of Staff Development Programs and Socials for council members to fill out. The survey will help the council to determine whether the programs offered in the past have been helpful and whether future programs should be similar in format to previous offerings or whether Staff Council need to focus on moving in new directions.

Amy urged staff members who have time in their schedules to plan an event or serve on a sub-committee planning an event to volunteer.

### ***Staff Council Re-Structuring of Representatives:***

Due to changes in the staffing at the Center for the Environment, Amanda Lanier is currently in a workgroup by herself. Amy asked Amanda if she would like for the Center for the Environment to be grouped with Group 9, Library Services, as they have been in other years. Amanda agreed with the change in assignment and will continue as a staff council representative.

### ***Area Concerns***

Alexandra Watts asked if it would be possible for Public Safety to assign officers to the cross walks leading from the circle driveway in front of the Administration Building to the chapel circle in the afternoon when staff members are leaving. Shane Flowe, *Public Safety*, will check into the feasibility. He stated that he was concerned about liability issues. At the present time, he feels that the new "crosswalk" signs are the best we can do to slow drivers as they come through this area of the campus. Crossing Innes Street is a shared responsibility between the pedestrian and the motorist. Lighting has been upgraded in campus areas near cross walks. The college has been trying to arrange for lighted crosswalks, but currently there is only money available for one.

It was suggested that bright warnings be stenciled on corner sidewalks just prior to the curb and gutter to remind pedestrians to stop and check for traffic before stepping out into the crosswalk. Amy Williams will investigate the possibility and report to the Council at the October meeting.

There are blind spots created by overgrown bushes in the area of the crosswalk leading from Hurley to Robertson Community Center as well as the exit from the Salisbury-Rowan parking lot (turning left onto Summit Avenue). Amy will contact Eric Nianouris, *Facilities*, and request that shrubs in these areas be trimmed.

A concern was raised about skateboards (long boards in particular) on campus. The issue was discussed, but no decision was reached.

### ***Upcoming Staff Council Social Gathering:***

The next Staff Council sponsored social gathering is scheduled for October 26 in the Center for the Environment.

The next scheduled Council meeting will be on Tuesday, October 18 at 11:00 AM in the Whitener Room.

Respectfully Submitted  
Ann Dunn  
*Staff Council Secretary*