

Staff Council Minutes
October 11, 2007

In attendance: Bob Casmus, Karen Setliff, Lori Sipes, Chris Walden, Jean Wurster, Lisa Hilliard, Tonia Black-Gold, Kurt Cribb, Dr. Knott, Richard Pickel, Jane Snider, Craig Turnbull.

Dr. Knott spoke briefly this morning at our meeting. Dr. Knott asked Staff Council what they thought about an anonymous survey per communication and staff issues being distributed to all staff members. Sample questions on this survey would be: 'What does the staff think of how offices communicate with one another?' There will be questions pertaining to 'what's working and what's not working'. The survey is independently processed by an outside firm specializing in this process. This information and survey results may help us address current issues and give the next president some much needed information. The Staff Council has been asked to review the survey and to come up with the questions that will be submitted to the firm that will be conducting this survey. The Staff Council's goal is to have this task completed by December 2007 and the survey will be distributed by the Spring of 2008.

Larry Farmer has found the firm that will conduct this survey for staff members. There will be approximately 40 questions that staff members will be submitting anonymously. The group, however, will gather a group of 15-20 staff members to speak with in person. Dr. Knott isn't sure if this group will meet on an individual basis with the firm or as a group. No administrator will receive any information on this anonymous survey or any information on whom was chosen to meet with the firm.

The search committee has met three times and the firm chosen to conduct the search for the new President and the new Provost is RPA. Richard Allen, President of the company and Frank Campbell will be on campus for sessions. The search for the new Provost will take place once the Presidential search is concluded.

Craig Turnbull will serve as the next Staff Council Chair. He was the sole nominee for the Chair-Elect position. He was voted unanimously as the incoming Chair-Elect. Craig will take over the chair's position in June 2008.

The new Performance Appraisal form was accepted by Staff Council members and should be in place by the Spring 2008 evaluations. This new form received virtually all positive feedback from the various supervisors. Bob will make the formal presentation/request to President Knott to bring to the Cabinet for official approval and adoption.

Staff Council will meet again on November 15 at 11:00 in the Field House.