

## **City of Salisbury**-Special Study Project Interns

Paid summer work experience! *Deadline is Friday, June 24 - Apply today!!!*

### **Project Description**

Our team ( czb, LLC) is looking for 1-3 student interns to assist with data collection for a housing study for the City's Comprehensive Plan update. Students must have a driver's license and their own vehicles that they can use during the study period. Students must be able to attend a half day of training at the beginning of the study period. This housing study is being conducted as part of Salisbury's comprehensive planning process, which will provide Salisbury with an overview of its current conditions, needs, and opportunities in areas such as housing, neighborhoods, retail, and transportation.

Each intern will be assigned a list of structures that he/she will be responsible for reviewing. This process will involve evaluating residential structures (houses, duplexes, apartment buildings, etc.) on a 1-5 scale and recording scores accurately in a notebook. Each intern will be responsible for working independently throughout the process and checking in with a czb staff member at a few times to report his/her progress. czb is the consulting firm working with the City of Salisbury. Once each individual finishes collecting scores from his/her assigned area, scores must be typed into an Excel file or shared Google spreadsheet.

*czb is looking for students with a great work ethic who are willing and able to be careful data collectors. Priority will be given to students whose schedules can best accommodate the housing study work as well as students who have an expressed interest in public policy, urban planning, business, government or a related field.*

### **Hours**

The study period will run from 7/11/16 - 8/1/16. Interested students must be able to attend a half day training session during that period and be available to work a minimum of 4 full days during the period. Students can create their own work schedules during the study period.

### **Intern Compensation**

Interns will be compensated \$110 for each completed set of 1,000 housing structures that are accurately scored and typed. This is typically one full day of work or one full day plus an extra hour or two. Interns will also receive an additional \$25 for each completed set of 1,000 housing structures that are accurately scored and typed in order to cover the cost of fuel.

### **To Apply**

Interested students can fill out the attached Student Application and send to Andrea Weinberg ([aweinberg@czb.org](mailto:aweinberg@czb.org)). **by June 24 or contact Andrea directly with any questions. Application is attached above.**

**Apply today!!!**

# Paid Summer Work Experience

## *Housing Study*

Student researchers are needed to participate in a (mostly) driving housing study of the City of Salisbury.

Must be able to work a minimum of 4 full days during study period.

Training provided. Flexible hours.

Study Director: Andrea Weinberg [aweinberg@czb.org](mailto:aweinberg@czb.org)

- ▶ Earn approximately \$75/day
- ▶ Must have own transportation and valid driver's license
- ▶ Must apply and attend a training session
- ▶ Work on your own schedule!
- ▶ Study period 7/11/16 - 8/1/16 (must be available to work a minimum of 4 full days during this period)

For more information or to apply, please email [aweinberg@czb.org](mailto:aweinberg@czb.org) with the subject line "Student Summer Work" by Friday, 6/24

## Student Housing Study Intern Application

Student Name:

Phone Number:

Email Address:

Class Year:

Major or Intended Major:

Please describe any interest that you have in government, business, urban planning or community development. What sparked your interest?

What is the most interesting class you have taken at Catawba? Please elaborate on your experience.

What are your current plans for after graduation?

Please describe your availability between July 11 2016 – August 1 2016.  
(Approximately how many full or half days will you be available to work during this period? Will you be within close driving distance of Salisbury? What are your other major time commitments?)

Are there any days when you will be unavailable between July 11 – 2016 – August 1 2016?

Please describe your confidence in your ability to complete a review of your assigned houses within a designated timeframe.

Do you have a driver's license and access to your own vehicle?

YES

NO

Make/Model

Tag Numbers

Please list two reference below who may be contacted

Reference 1

Reference Name

Reference Email

Reference Number

Reference 2

Reference Name

Reference Email

Reference Number

**Please send this completed information sheet to Andrea ([aweinberg@czb.org](mailto:aweinberg@czb.org)) with a copy of your resume or CV.**