

Catawba College
STAFF COUNCIL
March 22, 2011
11:00 a.m. Whitener Room

Council members in attendance: Christy Clifton, Ann Dunn, Mike Eden, Shane Flowe, Bridgette Gibbs, Ginger Hamric, Amanda Lanier, Todd McComb, Ray Porter, Rodney Rymer, Kim Smith, Amy Williams

Amy Williams called the meeting to order at 11:05 a.m. Copies of the Staff Council By-Laws were provided for review to begin the voting procedure to adopt them. The current version of the By-Laws reflected amendments recommended at the February meeting. A motion was made by Shane Flowe to adopt the Staff Council By-Laws as presented, with Christy Clifton seconded. The motion passed unanimously. The By-Laws as presented will be voted upon a second time at the April meeting to finalize their adoption.

The February minutes were provided for review and amended as follows: the date was amended to February 24th, and two representative's names were added to the attendees. Bridgette Gibbs motioned to accept the February minutes as amended, Shane Flowe seconded, and the motion carried unanimously.

The February Rowan Helping Ministries donation drive was very successful. A list of items donated was read to the group. Staff Council thanks Bob Casmus for delivering the items to RHM.

The Awards Subcommittee, composed of Ray Porter, Rashad Smith and Eric Nianouris presented their roster of selected finalists for the President's Award for Staff Excellence and the Louise Tucker Award. Ray Porter distributed copies of the nomination forms for each of the finalists for each award. Staff Council reviewed the finalists' nominations prior to voting for the award recipient by secret ballot. Choice of finalists were weighted by rating the finalists in order from 4 (highest rank) to 1 (lowest rank) for each name on the ballot. Ballots were collected by Ray Porter who will tabulate the votes and submit the results to Kim Smith in the Provost's Office for the awards, and to Amy Williams as Staff Council Chair. Recipients will be announced at the Awards Convocation in April.

The idea was presented of the possibility of Staff Council's sponsoring a Staff reception in May after graduation. Possible dates which will not conflict with traditional end of the year events will be discussed at the next meeting.

The next Staff Development Program is slated to be April 6. Darin Spencer will speak on the basics of budgeting. The technology petting zoo held in March was very well received. Thanks to Staff Council reps Rodney Rymer and Ray Porter for facilitating the program as well as to other staff and faculty members who provided technology and expertise.

An announcement was made that the Ashe County Animal Shelter was in need of food and supplies. Items needed include dog and cat food, old towels/bedding, collars and leashes, kitty litter and cedar shavings. Any contributions are needed by Friday. Our contact will be making a delivery Saturday. Christy Clifton commented that the Rowan Humane Society also needs food. She will get further details on what their needs are and how to contribute.

The next fourth Tuesday meeting date for Staff Council is April 26 at 11:00 a.m. in the Whitener Room.

There being no further business, the meeting was adjourned at 11:40 p.m.

Respectfully submitted,
Bridgette Gibbs
Acting Secretary