

FIRST YEAR AND TRANSFER STUDENT TO CATAWBA ATHLETICS

- 1) Type in your computer browser: catawba2.atsusers.com
(NOTE: DO NOT USE "www" or "http")
- 2) You will need to register in the Athlete Portal by filling in Athlete ID and Password:

Athlete ID: type **new**

Password: type **new**

Then click **LOGIN**

- 3) Complete the **GENERAL** athlete Information page (**highlighted item REQUIRED**):

If you play more than one sport, please add

School email is preferred

Please search for your cell carrier. If not found, please type N/A.

Athlete ID:
You can create your own ID. But please remember what it is.
Best to use your entire Catawba ID, email address, or your name.

Password: Enter any password you will remember.

*****Make sure you Click: Save Athlete Information before moving to next step**

Once you have completed this step, you now have the ability to log in/out of the system using your new ID and password

4) You should now see the **Medical History** tab:

If you HAVE NEVER had surgery, you may skip this step

If you HAVE had surgery, please click the **green ADD** icon. Once complete, make sure you click the check to save!

Once complete, please check the verify button prior to moving on to the next tab

5) **SKIP THE “IMMUNIZATION/PAPERWORK” TAB.** THIS TAB TELLS YOU WHICH FORMS YOU HAVE OR HAVE NOT COMPLETED. **PROCEED TO THE NEXT STEP: “INSURANCE” TAB.**

6) YOU WILL NEED A PARENT OR LEGAL GUARDIAN TO ASSIST IN FILLING OUT THIS SECTION. CATAWBA COLLEGE REQUIRES EVERY STUDENT TO SHOW PROOF OF A VIABLE PRIMARY INSURANCE PRIOR TO PARTICIPATION IN ATHLETICS

Click on the green ADD icon

You must verify once completed

This is ALWAYS going to be 1

ALL HIGHLIGHTED AREAS ARE REQUIRED

Make sure you upload a copy of your card

Click Save

7) You should now be on **Contacts** tab:

Click green ADD tab

Please verify

Please provide 2 individuals for your emergency contact

8) You should now see the **FORMS** tab:

General | Medical History | Immunizations/Paperwork | Insurance | Contacts | **Forms** | eFiles

Forms

Show Submitted Forms

Please choose a form name and click New to start a new form. Choose a form name and a date to view that existing form. Read all questions and click Yes/No, enter a range value or enter an explanation to those that apply.

* Items required to be filled out.

Form Name:

Date:

Database: atlantia | ATL Atlanta Portal Version 2.0.0.0
Copyright © 2016, Kalfar Development Services, LLC

Click on the drop down menu and you will see several forms

General | Medical History | Immunizations/Paperwork | Insurance | Contacts | **Forms** | eFiles

Forms

Show Submitted Forms

Please choose a form name and click New to start a new form. Choose a form name and a date to view that existing form. Read all questions and click Yes/No, enter a range value or enter an explanation to those that apply.

* Items required to be filled out.

Form Name: **Baseline Graded Symptom Check Sheet**

Date:

Database: atlantia | ATL Atlanta Portal Version 2.0.0.0
Copyright © 2016, Kalfar Development Services, LLC

Highlight each from and hit NEW

Each form will ask you to provide YES/NO or FILL IN THE BLANK answers. Follow the directions on each form. At the end of each form, you will see:

Athlete/Student Signature:

Please continue your signature.

* Signed By:

Parent/Guardian Signature:

Please continue your signature.

* Signed By:

Database: atlantia | ATL Atlanta Portal Version 2.0.0.0
Copyright © 2017, Kalfar Development Services, LLC

Use mouse or touch screen to sign

Make sure to type your name

← Click SAVE and proceed to next form

9) You should now see the **eFILES** tab:



You will need to upload: **1) Pre-Participation Physical Exam** (please download from our website)

- ✓ Must be completed **AFTER** May 31st of the current year of participation, **signed by a Physician(MD or DO)**
- ✓ Must be completed on **Catawba College Sports Medicine Physical Form**
- ✓ **High School Physicals are not accepted**

2) SICKLE CELL BLOOD TEST RESULTS

+++++

If you have any questions regarding the registration process, please contact:

Brandon Auton MEd, ATC, LAT
Head Athletic Trainer
Catawba College
Office: 704-637-4350
Fax: 704-637-4799
bsauton@catawba.edu

